

ZENNOR PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD 12TH DECEMBER 2017 AT 7.30 PM IN ZENNOR VILLAGE HALL

PRESENT: Councillors Jon Brookes (Chairman), Sam Nankervis (Vice-Chairman), Lottie Millard, Nick Lambert & Nicky Monies

IN ATTENDANCE: Fiona Drew (Clerk)

The meeting opened at 7.35pm.

1. APOLOGIES: Apologies were received from Councillor Kevin Hughes.

2. DECLARATION OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM: The Chairman declared an interest as the Vice-Chairman of Towednack Parish Council, Vice-Chairman of the Dark Skies Group and regarding the parish paths.

3. DETERMINATION OF REQUESTS FOR DISPENSATION: None

4. MINUTES OF LAST MEETING HELD ON 14th November 2017: The minutes, previously circulated, were taken as read and signed by the Chairman as a true record.

5. MATTERS ARISING:

The Chairman proposed a vote of thanks to John Linfield for his help in organizing the collection of the Christmas Tree from Rosudgeon.

a) First Aid Training: The Clerk confirmed that the Community Chest Grant Application had been submitted and that she was waiting to hear back from Ian Raggett regarding potential dates for training. She had already received a number of emails from people interested in doing the training following the article in the Mermaid's Echo. The Clerk **agreed** to follow up with Ian Raggett and copy in Councillor Elliott.

b) Fly Tipping: Cornwall Council had removed the lawn mower but left the rubble. It was **agreed** that the Clerk would request that the builders rubble and wood/bed frame were removed. She would also follow up regarding the trip camera as yet she had had no response from Cornwall Council.

c) Wheal Buzzy: The Chairman reported back that Mark Harandon had spoken with the organizer of the project. They have the funding for projects that are associated with the protection of bees and are looking for ideas from parishes. Suggestions included a presentation in the Hall about the bees or signs outside to bring more awareness. No other specific ideas were forthcoming but The Chairman asked everyone to give it some thought. Councillor Millard **agreed** she would speak with her husband for suggestions.

d) Website: The Chairman reported that Bethany from CALC had run a further check of the website and it was still not compliant with the Transparency Code. The only area that was compliant was the

Minutes & Agenda section although it was noted that this would be better split by year order to make finding documents easier. A discussion took place as to the best way forward. The Chairman thanked Ben and Nicky Lambert for all their hard work to date but acknowledged that it needed to be put on a more business-like footing. The Chairman **proposed** that the Council investigate the possibility of securing further funding from the Transparency Fund and look at getting a costing to make the Council Section of the website compliant and take over the maintenance and hosting. The proposal was **seconded** by Councillor Millard and **carried unanimously. RESOLVED:** The Clerk to speak to CALC to see what, if any, further funding is available. The Clerk to speak with Adam Curtis and get Ben & Nicky to liaise with him so that he can access the whole website at administrator level and see what needs doing.

e) Defibrillator: Councillor Lambert reported that as yet the Tinnars had not actioned the pro forma invoice.

f) Pentreath Painting: A discussion took place regarding the copyright for the painting and who owned it. It became apparent that the Council were unsure if they owned the copyright or not. After further discussion about both the copyright and whether a donation should be made for using the picture, it was **agreed** that the Chairman would go back to Mr James to confirm he would not be able to use the picture for his book. It was also **agreed** that the Clerk would look up any paperwork she had to try and resolve the copyright issue in case this query arose again in future.

PUBLIC PARTICIPATION: The Chairman closed the meeting at 8.05pm to allow the public to speak. Two members of the public were present. Mr Linfield raised a query about publishing the minutes on the parish noticeboards and the Clerk confirmed that this should happen. It was **agreed** that this would be done in future. Mr Linfield also raised the issue of the precept, and asked about the current state of the Council's accounts.

The Chairman reopened the meeting at 8.10pm and brought Finance forward in the agenda.

14. FINANCE: (standing item)

b) Precept: The Clerk distributed budget figures and a statement for 2018/19. A discussion took place regarding the unplanned £1K increase in the precept last year. Councillors felt that the best way to repay this to the community was on something that would benefit the whole community. A further discussion took place to consider purchasing a second defibrillator for the village (the other being owned by the Tinnars, and the annual maintenance cost carried by the Council). Councillor Lambert suggested buying a defibrillator outright to be kept at the Gurnards Head and asking the Gurnards Head to pay the annual maintenance cost. Councillor Brookes **proposed** this suggestion which was **seconded** by Councillor Millard and **carried unanimously. RESOLVED:** The Chairman to put this proposal to the Gurnard's Head. Further discussion took place regarding the current financial state of the Council and the Clerk reported that the LMP grant had been confirmed at the same level for the next financial year but there were no guarantees thereafter. The Chairman **proposed** that having taken all comments into consideration, the precept be reduced by £1,000 to £4,500 for 2018/19. The proposal was **seconded** by the Vice-Chairman and **carried unanimously. RESOLVED:** The Clerk to submit the precept application to Cornwall Council. The Clerk also to email Councillor Elliott to stress the importance of the LMP grant to the Council.

a) Summary of month's accounts: These were circulated and are attached as an Appendix to the minutes. Receipts totaling £1580.97 were approved for payment.

c) Bank Account: The Clerk reported that she had been in to Barclays with the relevant paperwork to change the address over and was waiting to hear back from Barclays. It was **agreed** that if they had not confirmed it in the New Year she and Councillor Millard would go back to the bank.

d) Clerk Training: The Clerk reported that she would like to attend training as follows: Minutes & Agenda Training on 7th February (cost £50+VAT) and Audit Under £25,000 Training on 1st March (cost £25+VAT). The Council **agreed** they were happy for the Clerk to attend and to split the cost 50:50 with Towednack Parish Council.

6. CORNWALL COUNCIL (standing item Simon Elliott): None

7. TOWEDNACK PARISH COUNCIL (standing item Kevin Hughes): None

8. POLICE REPORT (standing item PCSO T Webb): None

9. TRANSPORT (standing item Peggy Rickaby): The Clerk reported that Peggy had no transport issues except for the dreadful state of the roads, which she assumed were as a result of Cornwall Council cutting back on the maintenance budget.

10. PLANNING

a) Applications: None

b) Decisions: PA17/09126 Proposal: Alterations and extension to the piggery and cowshed to form and unfettered dwelling Location: Chykembro Farm, Access Track to Chykembo Farm, Zennor Applicant: Mr & Mrs Tim Millard. **APPROVED WITH CONDITIONS.**

c) Appeals: None

d) Pre-apps: None

e) Unauthorised Planning: None

11. TELECOMMUNICATIONS MAST: The Clerk had previously circulated Councillor Elliot's email regarding what EE were doing. Councillor Lambert confirmed that they had put in for an appeal but only seemed to be paying lip service to finding two sights, as this would end up costing them double. The Clerk reported that, as yet, she had not received any notification from Cornwall Council of an appeal.

12. DARK SKIES: None

13. PARISH PLAN (standing item): The Chairman reported that there was still a large no of maps in the Hall and they were becoming a storage problem. The Vice-Chairman **agreed** he would give the Tinnors and Gurnards head two boxes each in early March to keep them well stocked.

15. CCLT: Following Andrew George's presentation last month a discussion took place about what the CCLT could do for Zennor. It was **agreed** that it was not suitable for the village as they would have to build such a large number and they will only put up houses with a commercial value – it was not about converting empty homes in the Parish. The Chairman **proposed** contacting CCLT to say

that Zennor felt there was nothing further to discuss. The proposal was **seconded** by the Vice-Chairman and **carried unanimously**. **RESOLVED:** The Clerk to email CCLT accordingly. The Chairman asked if anyone would be interested in surveying all second or vacant homes but this was not followed up.

16. PARISH PATHS (standing item):

a) Foot paths: Sam Brookes had completed the 2nd LMP cut and submitted both his invoice and the necessary paperwork. It was **agreed** that the Clerk would feedback any issues to Councillor Elliott as discussed at the previous meeting.

b) Coast paths: The Clerk confirmed that she had emailed the National Trust regarding the state of the path at Zennor Head and would hopefully have a response to bring to the next meeting. The Chairman reported that he had had lengthy email correspondence with Hamish Gordon, The Countryside Access Officer, regarding the signage at Carnelloe. Mr Gordon had said he would follow up the wording on the signs with the landowner. It was **agreed** that the Clerk would follow this up in the New Year with Mr Gordon.

17.ELECTORAL REVIEW: The Clerk showed maps to indicate how the electoral boundaries may change under the review. Various options were discussed and Councillors felt that as long as the Parish Boundary was not changing they were happy to be in whichever Electoral Ward was decided. The Chairman **proposed** writing to the Electoral Commission to say as a Parish, Zennor did not have a preference which Ward they came under, as long as the Parish Boundary was not changed at all. The proposal was **seconded** by Councillor Millard and **carried unanimously**. **RESOLVED:** The Clerk to feed this back to the Electoral Commission. It was also **agreed** that the Clerk would put a notice on the Parish noticeboards giving all parishioners information about how they could be involved in the consultation as individuals should they wish to do so.

18: DATA PROTECTION: The Clerk had forwarded information regarding the need for the Council to appoint a Data Protection Officer. The Chairman **proposed** that the Clerk be appointed the Council's Data Protection Officer. The proposal was **seconded** by Councillor Lambert and **carried unanimously**. **RESOLVED:** The Clerk to take responsibility as the Council's Data Protection Officer.

19. CORRESPONDENCE: None

20. DATE OF NEXT MEETING: 9th January 2018

21. AGENDA ITEMS FOR NEXT MEETING: Councillors to contact the Clerk no later than Monday 1st January with items they wish to be included, other than those already noted in the minutes. Involvement in Planning as previously agreed.

There being no further business, the Chairman closed the meeting at 9.10pm

Signed: _____ Chairman

Date: _____