

# Zennor Parish Council

Chairperson: Cllr J F Brookes, Tredour, Zennor, St Ives, TR26 3DA. 01736 799492

Clerk: Mickey Downing, 9 Lower Gurnick Road, Newlyn, Penzance, TR18 5QN. 01736 366556

## Minutes of Meeting Tuesday 12<sup>th</sup> April 2016

**Present:** Cllrs Jon Brookes (Chair), Sam Nankervis (Vice Chair), Milly Ainley, Nick Lambert, Nicky Monies, Roy Man (Cornwall Council)

**Also Attending:** Mickey Downing (Clerk)

**Members of the public:** Cllr Kevin Hughes (TPC Chair);

**Apologies:** Sandy Martin, Lottie Millard

1. Welcome and Apologies

As above

2. Minutes 7<sup>th</sup> March 2016

Minutes signed as read, correct and agreed.

3. Matters Arising

None

4. Declaration of Interest

Cllr Brookes (Chair) declared an interest regarding parish path cutting.

5. Public Participation

Cllr K Hughes (TPC Chair)

6. Parish Council regulations & procedures

Copies of respective documentation given to Cllr Milly Ainsley

7. Towednack Parish Council

- Cllr Hughes (TPC Chair) spoke regarding the neighbourhood watch (NHW) scheme stating that he is working closely with Mary Shead (NHW volunteer co-ordinator) and Terry Webb (Devon & Cornwall Police). Together they are ensuring an appropriate service regarding homes, farms and livestock, horses etc., are protected, particularly focusing on identifying the increasing number of scams.
- Cllr Brookes (Chair) has offered to become the co-ordinator between ZPC and TPC

8. Flood Report

Training has now been undertaken by Cllr Brookes (Chair) and Cllr Lambert. **Action:** Cllr Lambert to liaise with Cllr Hughes (TPC Chair) regarding appropriate plans for both ZPC and TPC whilst also retaining contact with Cllr Brookes (Chair) regarding an appropriate central command station/area and other respective requirements (**Cllrs Lambert and Brookes**)

9. Planning

None

10. Police Report (standing item courtesy of Terry Webb Devon & Cornwall Police)

No new information received from Terry Webb.

11. Transport (standing item courtesy of Peggy Rickaby)

No new information was received from Peggy Rickaby

12. Parish Plan (standing item)

Parish environmental plan ~ Cllr Brookes has been unable to contact respect parties though he continues to do so.

13. Finance (standing item)

- Laptop ~ further consideration/investigation to be given to the purchase of a laptop for the use of ZPC matters including appropriate spread sheets etc., for financial matters. (**Cllr Millard**)  
Projector & Screen ~ Cllr Brookes (Chair) purchased a projector and screen (as previously agreed). The said currently located in the village hall. **Action:** a cheque was paid to Cllr Brookes signed by Cllr Nankervis (Vice Chair) to be further signed by Cllr Millard.
- Annual financial closedown and audit ~ respective paperwork passed to Cllr Millard
- First precept payment received from Cornwall Council ~ funding should now have been banked though until bank statements are received this cannot be confirmed.
- Annual CALC subscription due ~ no invoice has been received as yet **Action:** enquires to be made (**clerk**)

14. Parish Paths (standing item)

Cllr Nankervis (Vice Chair) reported that Sam Brookes has been informed of the council's agreement to the slight increase in payment he requested and has agreed to undertake the path cuttings. **Action:** respective paperwork to be delivered to Sam for completion (**Cllr Nankervis**)

15. Correspondence

An email was received from a Timothy Smithies complaining that a gate near Higher Porthmeor Farm had been padlocked so blocking the footpath. The email was sent on to Cllr Brookes (Chair) who had responded advising Mr Smithies to contact either the National Trust or Cornwall Council as this was a legal matter which could not be addressed by ZPC.

#### **16. Forthcoming Meeting**

ZPC/AGM 7.30pm Tuesday 10<sup>th</sup> May 2016.

TPC 7pm Tuesday 26<sup>th</sup> April 2016.

TPC AGM 6.45 Tuesday 31<sup>st</sup> May 2016

#### **17. Other Business**

- Website update ~ the clerk has not received any information from URL in respect of the website. **Action:** Cllr Lambert to liaise with appropriate personnel . Cllr Hughes (TPC Chair) suggested ZPC consider making the extra payment for available training.
- Pentreath painting ~ the painting is currently being held at Penlee House, Penzance. A time/date to display the painting in Zennor village hall has not yet been agreed. **Action:** Liaisons to take place with Cllr Biscoe. **(Cllr Nankervis)**
- Dark Skies ~ has now become a joint project with ZPC and TPC. **Action:** a meeting to take place immediately following this ZPC meeting.
- The Queen's Birthday Celebrations ~ due to recent bereavement it is unlikely that Mary Clifford will be in a position to co-ordinate these arrangements. Cllr Millard offered her services (email) requesting the support 2 other councillors, Cllrs Ainley and Monies agreeing to assist.  
Cllr Millard also asked if ZPC would be making a financial donation. Cllr Monies suggested an amount be agreed following discussions/plans regarding activities, costings etc. £200 being a suggested possible sum.  
Cllr Mann has offered a small contribution from the Community Chest Fund.
- Parish defibrillator ~ there no longer appears to be any available funding for a parish defibrillator at this time. Cllr Lambert reported that the St John's Ambulance could provide the equipment and training though at a cost of £1500. **Action:** ongoing awareness of the benefits of a parish defibrillator should a source become identified.
- Parish council article for the parish newsletter ~ Cllr Brookes (Chair) reported information pertaining to respective plans, Dark Skies, NHW, Pentreath painting etc., had been submitted in the recent edition of the Mermaid's Echo.
- Parish Christmas tree ~ An invitation was extended by Penzance Parish Council to jointly purchase and have delivered a Christmas tree from 'Santa's Trees' Liskeard. This was agreed (via email) by Cllr Brookes (Chair) Cllr Nankervis (Vice Chair) and Cllr Lambert to agree at an expected cost of £200 for the tree plus £100 delivery. PPC have since been informed.

#### **18. Future Agenda Items**

- a) Annual financial closedown and audit

- b) First precept received from Cornwall Council
- c) Annual CALC subscription due
- d) Parish Council insurance quotes
- e) ZPC Annual General Meeting ~ agenda items to include; appointment of Chair and Vice Chair, review of ZPC policies and procedures, acceptance of office forms if election year

**Meeting closed at 8.30pm**

**Minutes signed as correct by Chairperson**

**Signature.....**

**Date.....**