

# Zennor Parish Council

Chairperson: Cllr J F Brookes, Tredour, Zennor, St Ives, TR26 3DA. 01736 799492

Clerk: Mickey Downing, 9 Lower Gurnick Road, Newlyn, Penzance, TR18 5QN. 01736 366556

## Minutes of Meeting Tuesday 8<sup>th</sup> December 2015

**Present:** Cllrs Jon Brookes (Chair), Sam Nankervis (Vice Chair), Sandy Martin, Nick Lambert, Nicky Monies, Roy Mann (Cornwall Council)

**Also Attending:** Mickey Downing (Clerk)

**Members of the public:** Cllr Kevin Hughes (TPC Chairman); Nicky Lambert, Peggy Rickaby

**Apologies:** Cllr Lottie Millard

### 1. Welcome and Apologies

As above.

### 2. Minutes 10<sup>th</sup> November 2015

Minutes signed as read, correct and agreed

### 3. Matters Arising

None

### 4. Declaration of Interest

Cllr N Lambert

### 5. Public Participation

Cllr R Mann, Cllr K Hughes

Peggy Rickaby regarding planning applications; PA15/10829 & PA15/10527

### 6. Parish Council regulations & procedures

Previously planning applications have only been discussed at ZPC meetings following an advertisement in 'The Cornishman'. However, due to changes within the Cornwall Council 'paperless planning' system this may no longer be possible. Also, there may be need for impromptu meeting [verbal/written] in order to meet deadlines.

### 7. Planning

- a) PA15/10829 Request for a new garage and alterations to the existing domestic storage. **Resolution:** to support the planning application (Unanimous, **carried**)

- b) PA15/10527 Request for a new garage and alterations to the existing domestic storage (Cllr N Lambert left the room during discussions). **Resolution:** to support the planning application (Unanimous, **carried**)

#### 8. Parish Plan (standing item)

- a) Parish environmental plan ~ Cllr Brookes continues to endeavour to arrange a date with respective parties. **Action:** co-ordinate/arrange meeting, create posters and flyers (**Chair & Cllr Martin**).
- b) Parish path sign ~ Arranged by Cllr Nankervis **Resolution:** payment of £30.00 to be refunded to Cllr Nankervis (Unanimous, **carried**) **Action:** payment made by cheque

#### 9. Finance (standing item)

- a) Budget planning for the 2016/17 financial year ~ consideration was given to the new plan and anticipated increases etc. Discussions ensued regarding increasing the precept by £2,000.00 in order to ensure security of ongoing path cutting, possible increase of clerk's salary, reserve for pending elections (Unanimous, **carried**) **Action:** appropriate forms to be completed and posted to Cornwall Council ASAP (**clerk**)
- b) Transparency fund grant feedback ~ unfortunately the clerk was unable to attend training due to illness, no other council members were able to attend. **Action:** training/telephone support to be sought for the clerk (**Cllr Lambert**)  
Consideration was also given to the purchase of laptop for use by the clerk ensuring clarity and transparency regarding council matters. (Unanimous, **carried**) **Action:** research to be undertaken regarding suitability and costs (**Chair**)
- c) Grant for paperless equipment feedback ~ attended by the clerk. **Action:** information to be shared via email (**clerk**) Due to respective changes and the £700 grant received from Cornwall Council, consideration was given to the purchase of a screen, projector and stand. (Unanimous, **carried**) **Action:** research to be undertaken regarding suitability and costs (**Chair**)
- d) Quarterly PAYE payment made to the clerk £361.62 (3 months) plus £22.00 expenses (Unanimous, **carried**)
- e) Quarterly budget report presented.

#### 10. Parish Paths (standing item)

Grant application secured.

#### 11. Transport (standing item)

The 16A continues to run as does the community bus, the details to be placed in the 'Mermaid's Echo' (**Chair**)

Consideration to be given to the possibility of local bus timetables to be included on the ZPC website (**Cllr Lambert**)

## **12. Correspondence**

- a) Flood training will be possible in the New Year and for any councillors wishing to be particularly trained as 'warden's' appropriate equipment will be provided. Cllr Hughes agreed to inform member via email ASAP.
- b) Mr Thomas M.P. has requested home and email addresses of councillors enabling direct contact regarding respective issues. **Action:** all councillors who are in agreement, and have not as yet done so, to please provide the clerk with these details.

## **13. Forthcoming Meeting**

- a. ZPC 7.30pm Tuesday 12<sup>th</sup> January 2016

## **14. Other Business**

- a) Website update ~ Cllr Lambert informed members that a '.gov.uk' email address would cost £109.00 & VAT for the first 2 years, £69.75 for the second two years. (Unanimous, **carried**) The proposed website address to be zennorparishcouncil.gov.uk (Unanimous, carried)
- b) Councillor vacancy ~ Cllr Hughes applied for the post with a view of assisting until a local person could be identified. Cllr Brookes stated that he had spoken to a local person with whom he was due to meet again to discuss the matter further. Should this person continue to be interested she will make an application. However, should she no longer be interested the council would appreciate Cllr Hughes application (Unanimous, **carried**). **Action:** further discussions to take place with respective parties (**Chair**)
- c) Parish Christmas tree ~ a tree has now been purchased standing proudly at the entrance to the church. Cllr Mann offered £100 Community Chest towards the cost. Particular thanks were extended to Jennifer and David Gourley for their willingness to collect the tree from Liskeard and deliver it safely to Zennor. A financial offer of thanks to be made (**clerk**)
- d) Pentreath painting ~ arrangements to be made to display the painting in the church hall January 2016. **Action:** liaisons to take place with Cllr Bisoe (**Chair**)
- e) Dark Skies ~ discussions took place regarding taking forward the protest against unnecessary lighting within the village (neon lights, spot lights etc.,) which detract from the beauty of the dark skies and general evening landscape (Unanimous, **carried**) **Action:** further information to be gathered and shared with council members (**Chair**).

## **15. Future Agenda Items**

- a. Precept demand on Cornwall Council
- b. Parish council article for parish newsletter 'Mermaid's Echo'.

**Meeting closed at 9.25 pm**

**Minutes signed as correct by Chairperson**

**Signature.....**

**Date.....**