

Zennor Parish Council

Chairperson: Cllr J F Brookes, Tredour, Zennor, St Ives, TR26 3DA. 01736 799492

Clerk: Mickey Downing, 9 Lower Gurnick Road, Newlyn, Penzance, TR18 5QN. 07767273580

Minutes of Meeting Tuesday 14th June 2016

Present: Cllrs Jon Brookes (Chair), Sam Nankervis (Vice Chair), Nick Lambert, Lottie Millard, Roy Man (Cornwall Council)

Also Attending: Mickey Downing (Clerk)

Members of the public: Cllr Kevin Hughes (TPC Chair); Mr & Mrs Peters, Mr C Downing, Mrs Lambert.

Apologies: Cllrs Sandy Martin, Milly Ainley, Nicky Monies

1. Welcome and Apologies

As above

2. Minutes 12th April and Notes 10th May 2016

Signed as read, correct and agreed.

3. Matters Arising

- (Referring to the meeting held 10th May 2016) Cllr Millard stated that she was in agreement with the location of the Wester power substation subject to design. Other members of the council were in agreement.
- Cllr Brookes stated that a planning application for Bridge House, Zennor had arrived too late to be brought to this month's ZPC meeting. **Action:** planning department to be advised (**clerk**)

4. Declaration of Interest

None

5. Public Participation

Cllr K Hughes (TPC Chair)

Mr & Mrs Peters regarding planning application PA16/02904

6. Parish Council regulations & procedures

None

7. Towednack Parish Council

- Flood Grant ~ Cllr Hughes (TPC Chair) spoke regarding the flood grant, which enables the purchase of respective equipment e.g. VHS radios. **Action:** completion of respective grant forms (**Cllr Lambert**) Cllr Hughes to email further grant forms to the clerk to send on to Cllr Lambert.
- Dark Skies ~ the project continues with the joint purchase, (ZPC & TPC) of a light meter required to register light levels within the respective villages enabling application for registration/designation. Cllr Hughes has been undertaking this task and also reported that the Isles of Scilly have now shown an interest in joining with ZPC & TPC in the project. Cllr Brookes thanked Cllr Hughes for his commitment and efforts.
- Neighbourhood Watch (NHW) ~ Cllr Hughes reported concerns regarding a community bus driver who has been driving too fast, particularly when empty **Action:** the situation to be monitored (**all councillors**) Cllr Millard questioned the appropriateness of the position of the NHW sign suggested consideration be given to it being moved further into the village. **Action:** The sign to be moved (**Cllr Brookes**)

8. Flood Report

Concerns have been raised regarding the storm drain in Zennor car park and reported to Cornwall Council who have agreed to investigate.

9. Planning

- PA16/02924 Grid Ref: 145012/37737 Planning application for Mr/s Peters Kerrow Farm Cottage, Zennor, St Ives, TR26 3DB Listed Building consent for conversion of building to dwelling and associated works (Unanimous, **carried**)
- PA16/04481 Grid Ref: 145193/38018 Mr P Mason Pit Pry, Zennor, St Ives TR26 3DA Small garden shed 1.9m x 2.5m to be erected in the grounds of the property (Unanimous, **carried**)
- Bridge House ~ planning department to be contacted requesting a postponement of decision (**clerk**)

10. Police Report (standing item courtesy of Terry Webb Devon & Cornwall Police)

- A cyclist was knocked from her bike near the Gunnard's Head, Zennor, shock and minor injuries sustained.
- 30/05/16 Cashboxes on machines were broken into at the campsite. Filed as undetected at this time subject to any information received.
- 23/05/16 A derelict farm building was broken into though nothing taken. Filed as undetected at this time.

11. Transport (standing item courtesy of Peggy Rickaby)

The first Kernow bus timetables are now available at both the Gunnard's Head and the Tinnars Arms alongside the Community bus timetables.

12. Parish Plan (standing item)

Parish environmental plan ~ Cllr Brookes has been unable to contact respect parties though he continues to do so.

13. Finance (standing item)

- Laptop ~ further consideration/investigation to be given to the purchase of a laptop, including Word and Excel programmes, for the use of ZPC matters. Funding for this purchase to be applied for via the Cornwall Council Transparency Grant **(Cllr Millard)**
- Annual financial closedown and audit ~ respective paperwork signed by Cllr Brookes and RFO Mickey Downing. Forms now to be passed to Mr J Lindfield for external auditing **(Chair)**
- First precept payment is expected to have been received from Cornwall Council though this remains uncertain until further bank statements are received. **Action:** contact to be made with Barclay's Bank requesting monthly financial statements **(Cllr Millard)**
- Annual CALC subscription ~ respective paperwork completed/signed, a cheque for £104.72 agreed **(unanimous)** and signed.
- Parish Council Insurance ~ 3 quotes received Aviva £287.44, Hiscox £273.75 & Ecclesiastical £164.25. Council agreed to Ecclesiastical **(unanimous)**
- Coastal Communities Fund ~ following discussions the scheme was rejected by council members **(unanimous)**
- Quarterly Budget Report ~ discussions took place regarding annual funding, (separate budget reports where available regarding the Pentreath Painting & Paperless Planning) though no more recent figures were available due to lack of bank statements. **Action:** request monthly statements (plus a new cheque book) from Barclays Bank **(Cllr Millard)**
- Quarterly PAYE payment made to clerk £361.62, plus expenses for paper and memory sticks £16.98

14. Parish Paths (standing item)

Cllr Nankervis reported that Sam Brookes has now completed the first cut. **Action:** respective paperwork to be completed by Mr Brookes **(Cllr Nankervis)**

15. Correspondence

A request was received seeking support in the petitioning of Cornwall Council regarding the Camborne playing field. Cllr Brookes suggested signing as a council would be inappropriate though any individuals should feel free to do so on line.

16. Forthcoming Meeting

ZPC/AGM 7.30pm Tuesday 12th July 2016.

TPC 7pm Tuesday 26th July 2016.

17. Other Business

- Website update ~ the clerk has now received information from URL in respect of the website and awaits notification of the decision to accept or reject the .gov.uk domain name. Following this decision a cheque will be required for £130.80 (£109 plus VAT) Registration will require renewal every 2 years at an estimated cost of £69.80 plus VAT **Action:** liaisons to continue with URL (**clerk**)
- Pentreath painting ~ the showing of the painting and interesting talks were well received by some 20 parishioners who donated £15.00 toward the painting. £34 was spent on catering. **Action:** Cllr Nankervis reimbursed.
Cllr Brookes thanked Cllr Nankervis for his hard work undertaking the event in his absence.
- Dark Skies ~ agreement was reached for the joint purchase of a light meter, with TPC, at a cost of £100 total. TPC to be reimbursed £50.
- The Queen’s Birthday Celebrations ~ Cllr Millard reported that the celebrations went well with good local participation and fun by all, particularly for the children. Commemorative medals were purchased for the children at a cost of £128.00. **Action:** a cheque was issued to Tower Mint Limited for the medals.
Cllr Brookes praised and thanked Cllrs Millard, Ainley & Monies for organising this event.
- Publicity of parish events ~ Cllr Nankervis suggested that more awareness should be made regarding local events e.g. greater forward planning the Mermaid’s Echo, local newspapers etc. (**unanimous**)
- The clerk asked councillors to consider an increase in her hours, from 14 to 20 per month, in view of increased responsibilities and work load.

18. Future Agenda Items

- a) Renewal of ZPC insurance
- b) Parish article for the Mermaid’s Echo
- c) Clerk’s hours

Meeting closed at 9.15pm

Minutes signed as correct by Chairperson

Signature.....

Date.....