

# ZENNOR PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 13<sup>TH</sup> MARCH 2018 AT 7.30 PM IN ZENNOR VILLAGE HALL

**1. PRESENT:** Councillors Jon Brookes (Chairman), Sam Nankervis (Vice-Chairman), Kevin Hughes. Lottie Millard, Nicky Monies. **IN ATTENDANCE:** Fiona Drew (Clerk), Councillor Simon Elliott (Cornwall Council). **APOLOGIES:** Nick Lambert & PCSO Terry Webb.

**2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE:** The Chairman declared an interest as the Vice-Chairman of Towednack Parish Council, Vice-Chairman of the Dark Skies Group and regarding the parish paths. Councillor Hughes declared interests as the Councillor for St Ives Town Council West Ward for the Conservative Party, representative for St Ives Town Council on the Coastal Communities Forum, representative for St Ives Town Council on Penwith Rural Transport Forum, representative on St Ives in December, serves on two of the Council's Committees – Community and Environment Committee & Grievance and Disciplinary Panel and as Chairman of Towednack Parish Council. He also sits on a quarterly advisory group for the MP, Derek Thomas and Chairs the Dark Skies Policy Group. Councillor Nankervis declared an interest in Item 10d) Church Bells.

**3. PUBLIC PARTICIPATION:** Two members of the public were present to discuss the Mast Appeal. John Linfield also raised the issue of a pothole near the Gurnard's Head which would be discussed under Item 9b).

**4. MINUTES OF THE LAST MEETING HELD ON 6<sup>TH</sup> FEBRUARY 2018:** The Chairman **proposed** that the minutes, previously circulated, were a true and accurate record of this meeting. The proposal was **seconded** by the Vice-Chairman and **carried unanimously**. **RESOLVED:** The Chairman signed the minutes.

### **8. PLANNING:**

**a) Applications:** None

**b) Decisions: PA17/11757** Proposal: Listed Building Consent for amendment to PA17/07051 to include air source heat pump, roof ventilation and air bricks. Location: Bosigran Cottage, Pendeen, Penzance. Applicant: Ian March, The National Trust **APPROVED**.

**c) Appeals: APP/D0840/W/17/3188788** Proposal: Installation of telecommunications compound including equipment cabinets, generator, satellite dishes and a 15m high pole on a concrete base. New opening formed in wall and provision of a 1.2m high fence surrounding the compound. Location: Land at Treen Farm, Zennor Appellant: EE. The Clerk confirmed the details regarding the appeal. A discussion then took place around the reasons the Council felt the appeal should be upheld. These included the lack of public consultation from EE, the situation of the application, the AONB, the fact it had been poorly thought out. The Council also discussed that they weren't opposed to an installation generally it was how it had been gone about and where it was being sited. The Chairman **proposed** sending a letter to the Planning Inspectorate confirming why the Council objected to the application. The proposal was **seconded** by the Vice-Chairman and **carried unanimously**. **RESOLVED:** The Clerk to write to the Planning Inspectorate.

**d) Pre-apps:** None

**e) Unauthorised Planning:** None

**f) To consider any other planning matter received at or before the start of the meeting:** None

## 10. VILLAGE MATTERS:

**a) Meeting with EE:** The Chairman confirmed that Derek Thomas was trying to set up a public meeting with EE. The original date suggested had been 22<sup>nd</sup> March. It was agreed to try and change this date if possible. The Chairman would speak to Derek Thomas and get back to Councillors to confirm. The Clerk read out an email from Cornwall Council Planning to confirm the situation regarding the two Pre-Apps at Treen Farm and Trewey Veau Farm, which had now been closed with advice given.

## 9. HIGHWAY MATTERS:

**a) Transport Report:** None

**b) Highway Issues:** Councillor Hughes reported a pot hole had appeared on a blind corner of the Penzance junction and Newmill Road at the Gurnards Head. Councillor Elliott said he would report it and asked the Clerk to also report it on the new portal on the Cornwall Council website. Councillor Hughes agreed to take photos and send to the Clerk.

**c) Fly Tipping:** None

**d) Kerrowe Corner:** No action had been taken as yet – it was agreed that the gully was a problem. Councillor Elliott said he would follow this up.

**e) Salt Bin:** Following the recent bad weather it was **agreed** that the Clerk would request if one could be placed in the Village. John Linfield agreed it could be placed on his land and anyone could use it when necessary.

## 5. MATTERS ARISING:

**a) Defibrillators:** The Chairman **proposed** that as long as everything was in place with the maintenance agreement from the Gurnard's Head that the Council go ahead and purchase the defibrillator as previously agreed. The proposal was **seconded** by Councillor Hughes and **carried unanimously**. **RESOLVED:** The Clerk to write to Charles Inkin and get written confirmation regarding the maintenance arrangement and then proceed to process the invoice from Medisol, once the agreement is in place. It was **agreed** that the Clerk mention the First Aid Training on 24<sup>th</sup> March in her email as this would be a good course for all his staff to attend. It was also **agreed** that the Chairman would remind the Tinnars Arms of this free training and speak to Trythall School to see if they had anyone interested.

**b) Website:** The Clerk confirmed that this was almost finished and suggested Councillors might like to have a look. She confirmed that she only had access to the Council related pages and that Councillor Lambert and Nicky would still have access to the remaining pages and the calendar and could update these as and when.

**c) Printer:** The Chairman had not yet advertised this in the Mermaid's Echo. The Clerk confirmed that she would advertise it on Facebook and let the Chairman know if anyone wished to view it.

## 6. COUNCILLOR REPORTS:

**a) Cornwall Council:** Councillor Elliott reported about a spate of spam phone calls conning elderly people and handed out a leaflet entitled Fuss Free Phones. He spoke about thefts from work vans throughout the whole area and a free registration scheme the DVLA were offering for off road vehicles which meant if they were stolen they were harder to sell on. He mentioned the Adult Education Centre at St John's Hall and their Skills for Life, English and Numeracy courses they ran, praised the quality of the teaching and said if these resources weren't used they would be lost.

**b) Towednack Parish Council:** Councillor Hughes reported that Towednack had recently set up a sub group for affordable housing in the area chaired by one of the Councillors. He spoke about vandalism that the Councillor had suffered to their property and also talked about the vandalism done to the Finger Post at Cold Harbour Corner over New Year and said that the Council would match fund any donations they received from the public to go towards repairing it.

**7. POLICE REPORT:** There were no crimes reported.

**10. VILLAGE MATTERS:**

**b) Parish Plan:** None

**c) First Aid Training:** As discussed previously, everyone would try and advertise the session as there were currently only 9 people booked. It was **agreed** that a decision would be made on Monday depending on numbers, by the Chairman and Clerk, if the sessions needed to be amalgamated and only run one at this time.

**d) Church Bells:** It was confirmed that in order to do the work the Bell Restoration Fund needed to raise £50K in total. They currently had about £20K and were hoping for match funding from a Lottery grant. Therefore, they still needed to raise a further £5K. Councillor Elliott said he would be happy to donate £250 from his Community Chest Fund in the next financial year. The Chairman **proposed** that the Parish Council would take an active role in applying for the grant on behalf of the Bell Restoration Fund. The proposal was **seconded** by Councillor Hughes and **carried unanimously**. **RESOLVED:** The Clerk to submit an application after April. Councillor Hughes then **proposed** that the Council match fund the grant. The proposal was **seconded** by Councillor Millard and **carried unanimously**. **RESOLVED:** Once the grant had been received the Council would pay £500 to the Bell Restoration Fund.

**e) National Trust Grazing Scheme:** The Chairman outlined the information he had been given on the National Trust's planned scheme at Gurnard's Head and Boswednack Cliff and its effect. Discussion took place about whether the Council agreed in principle with grazing and managing the cliffs. It was felt that it would depend on the type of fencing, the type of livestock, how it was managed etc. and that more information was needed to make an informed decision. The Chairman and Vice-Chairman were meeting with the National Trust on 14<sup>th</sup> March and would get some more detail. It was **agreed** to put this item on the next agenda.

**11. PARISH PATH MATTERS:**

**a) South West Coast Path Maintenance Partnership Grant:** The Clerk confirmed the details of the grant offer and a discussion took place regarding the pros and cons of accepting it. Generally, it was felt it would be good to have control over the cutting as long as the Council could find a contractor willing to do it. Councillor Hughes **proposed** accepting the grant. The proposal was **seconded** by Councillor Monies and it was **carried 3-1 with one abstention**. **RESOLVED:** The Clerk to complete the necessary paperwork.

**b) Local Maintenance Partnership Grant:** The Clerk confirmed the details of the grant offer. Following a brief discussion, the Chairman **proposed** accepting the grant. The proposal was **seconded** by Councillor Millard and **carried unanimously**. **RESOLVED:** The Clerk to complete the necessary paperwork.

**c) Contractors for SWCP & LMP:** It was **agreed** that the Clerk would send all information relating to both contracts to Sam Brookes, the Council's previous contractor (copying in the Vice-Chairman). It was also **agreed** that the Clerk would send details of the SWCP contract to Tyrone Martin, the Stithians contractor who had contacted the Clerk.

**d) National Trust Meeting:** The Chairman confirmed that he and the Vice-Chairman would be meeting with Ash Pearson from the National Trust at 2pm on Wednesday 14<sup>th</sup> March.

**12. DARK SKIES:** Councillor Hughes confirmed that the letter had now been drafted re inviting a royal patron, which, if successful, would hopefully give the bid an edge. He confirmed that he and the Chairman would be working on the bid this week.

Councillor Hughes left the meeting at 9.00pm.

**13. FINANCIAL MATTERS:**

**a) Internet Banking:** The Clerk confirmed that this was now set up and she and Councillor Millard would hopefully pay all invoices this month online.

**b) Summary of Accounts:** The Clerk circulated a Summary of the Accounts to date and a number of payments totaling £2788.52 were **approved** for payment (the defibrillator payment subject to the resolution in Item 5a). This included the additional hours for training for the Clerk previously agreed at the last meeting.

**14. CLERK'S REPORT:** The Clerk reported on the GDPR training that she had recently attended. A discussion took place about the benefit of Councillors having a dedicated Council email address. Councillor Elliott suggested this was could be set up by the Council's Web Host for a small charge and it was **agreed** that the Clerk would investigate this. The Clerk confirmed that she would have some additional work to do to ensure the Council were compliant after 25<sup>th</sup> May and would report back to Council once she had completed it. She also confirmed that the Council's policies, which had now been added to the website, would need updating and reviewing as it was good practice to review these annually and that a FOI Policy would need drafting. It was **agreed** that the Clerk would look at this for either the April or May meeting.

**15. CORRESPONDENCE:**

**a) Great British Spring Clean:** The Chairman asked to put this on the next agenda.

**b) Cornwall Council re Royal Wedding Celebrations:** Correspondence noted no action to take.

**c) Cornwall Rural Housing Association Ltd:** Correspondence noted and passed to the Chairman.

**16. DATE OF NEXT MEETING:** 10<sup>th</sup> April 2018.

**17. AGENDA ITEMS FOR NEXT MEETING:** Councillors to contact the Clerk no later than Monday 2<sup>nd</sup> April with items they wish to be included, other than those already noted in the minutes.

There being no further business, the Chairman closed the meeting at 9.15pm

Signed: \_\_\_\_\_ Chairman

Date: \_\_\_\_\_