

ZENNOR PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 12TH JUNE 2018 AT 7.30 PM IN ZENNOR VILLAGE HALL

1. PRESENT: Councillors Jon Brookes (Chairman), Sam Nankervis (Vice-Chairman), Kevin Hughes, Nick Lambert, Lottie Millard. **IN ATTENDANCE:** Councillor Simon Elliott (Cornwall Council), Fiona Drew (Clerk). **APOLOGIES:** Millie Ainley, Nicky Monies.

2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE: The Chairman declared interests as a Councillor for Towednack Parish Council, Vice-Chairman of the Dark Skies Group, on the Executive Committee of the Penwith Landscape Partnership, and regarding the parish paths. Councillor Hughes declared interests as the Councillor for St Ives Town Council West Ward for the Conservative Party, representing the Council on the Coastal Communities Forum, serving on the Grievance and Complaints Committee and the Neighbourhood Plan Steering Group, and as Chairman of Towednack Parish Council. He also sits on a quarterly advisory group for the MP Derek Thomas and Chairs the Dark Skies Policy Group. Councillor Lambert declared an interest as a landowner for Item 6a).

3. PUBLIC PARTICIPATION: 7 members of the public were present. John Linfield brought up highway issues at Treway Hill and Pump Lane. He raised concerns re other users for the Mast applications. Councillor Elliott said that the Council could request conditions if they approved the applications. Liz Burrige asked for confirmation about the appearance of the poles as EE had said they would look like a wooden telegraph pole, without bits on the side of it.

6. PLANNING:

a) Applications: PA18/05020 Proposal: Prior notification for proposed 4g Equipment Location: Treen Farm, Treen, Zennor Applicant: ESN & EE UK Ltd: A long discussion took place regarding what support or objections Councillors had heard for the plans. Councillor Hughes queried if it was in a Historic World Heritage Site but Councillor Lambert confirmed that it wasn't. The Chairman reiterated that it was the wrong site and that there were other landowners that could offer land. He confirmed he had told the Director of EE this at the meeting but had been told that it was a matter of signal and line. It was discussed that the application was very similar to the Pre-Notification rejected by Cornwall Council in January and objected to by the Parish Council. The Chairman **proposed** objecting to the application on the following grounds: The Parish Council are not against it in principle but as previously noted feel it is in the wrong place. The application is nearly identical to the prior notification in December, with minor improvements to the road and groundworks, which had previously been turned down. It should be a full planning application, not merely a prior notification. The affect on the AONB will be the same as the height above the barn is unchanged (approx. 3m). There is concern about other mobile phone users being allowed to use the mast as this will result in a flood of applications for equipment to be added to the cabinets. The decision is also based on the number of people opposing it locally. The proposal was **seconded** by Councillor Lambert and **carried unanimously with one abstention. RESOLVED:** The Clerk to notify Planning accordingly.

f) To consider any other planning matter received at or before the start of the meeting:

PA18/05019 Proposal: Prior notification for proposed 4g Equipment Location: Treway Farm, Zennor Applicant: ESN & EE UK Ltd: The Chairman reported that he had spoken to everyone at Treway Vein and no one had expressed an opinion against the application. All Councillors agreed that they hadn't heard any negative comments to this application but Councillor Millard added that she felt everyone saw the applications as one. The Chairman **proposed** supporting the application. There was no seconder for the proposal so it was withdrawn. The Chairman then **proposed** objecting to the application on the same grounds as PA18/05020. The proposal was **seconded** by Councillor Hughes and **carried unanimously with one abstention. RESOLVED:** The Clerk to notify Planning accordingly.

4. MINUTES OF:

a) **The Parish Meeting held on 8th May 2018:** The Chairman **proposed** that the minutes, previously circulated, were a true and accurate record of this meeting. The proposal was **seconded** by Councillor Millard and **carried unanimously**. **RESOLVED:** The Chairman signed the minutes.

b) **The Annual Meeting held on 8th May:** The Chairman **proposed** that the minutes, previously circulated, were a true and accurate record of this meeting. The proposal was **seconded** by the Vice-Chairman and **carried unanimously**. **RESOLVED:** The Chairman signed the minutes.

5. MATTERS ARISING:

a) **Defibrillators:** The Chairman confirmed that he had spoken with the Tinnars Arms again regarding payment and had been promised it was being dealt with.

b) **First Aid Training:** This had been agreed for 9-1 on Saturday 21st July. It was **agreed** that the Clerk would forward the details to Chunky and ask if he could publicize it. The Chairman had already put leaflets on the boards and given to the pubs. The Clerk would get it in Down Your Way in the Cornishman for the next couple of weeks.

c) **Community Banking:** The Chairman said that he had been unable to get details of this in the Mermaid's Echo but would try for the next edition.

d) **Caravan at Trendrine:** This had finally been moved.

6. PLANNING:

b) **Decisions:** None

c) **Appeals:** None

d) **Pre-apps:** None

e) **Unauthorised Planning:** The Clerk confirmed that any future enforcement issues could no longer be discussed at Council meetings due to the new GDPR legislation. Anyone could report concerns directly to Cornwall Council via the website and they would then be looked into.

10. HIGHWAY MATTERS:

a) **Transport Report:** Peggy Rickaby reported the problems relating to the new bus timetables and lack of buses on a Saturday to and from Zennor to Penzance. As a result of these changes journeys could take nearly two hours each way and involve at least one change. They also only ran during school holidays. Peggy had already collated a lot of responses to a survey regarding this and hoped to present it to the bus company, with support from both Zennor and Madron Parish Councils. Councillor Elliott confirmed he would be happy to meet with a representative from the bus company along with Peggy. It was **agreed** that Peggy would send the information she had collated to the Clerk who would then write a letter of support.

7. REVIEW OF COUNCIL DOCUMENTS: The following policies had been forwarded to all Councillors for review prior to the meeting: Standing Orders, Financial Regulations, Broadcasting & Social Media Policies, Complaints Procedures, Equal Opportunities Policy, Privacy Policy, Privacy Notice & Publication Scheme. The Chairman asked if Councillors had any comments to make on each individual policy. It was **agreed** to defer the Risk Assessment to the next meeting for further work by the Clerk to include GDPR where necessary. The Chairman then **proposed** that the Council adopt all policies listed as circulated. The proposal was **seconded** by Councillor Millard and **carried unanimously**. **RESOLVED:** The Clerk to update the website accordingly.

8. COUNCILLOR REPORTS:

a) Cornwall Council: Councillor Elliott reported that he had made a formal complaint to the Chief Executive re the lack of progress on the roads over the winter. The Leader of the Council had confirmed that there was £30m to spend on potholes and everyone is paying Council Tax and yet the roads were in a dreadful state. He reported on housing and the fact that it currently didn't address anyone in immediate need. He spoke of the phone mast and said it would be hypocritical if he went against it based on what he had stood for at election but that he would call to committee if necessary and abstain if he could. GDPR was affecting everyone, particularly in the area of enforcement. It was **agreed** that this would be discussed further on the next agenda. He confirmed that he was now on the Children & Families Committee as opposed to Cornwall Harbours Board and would welcome ideas for what the Parish would like the CAE to deliver in terms of courses. It was **agreed** to put on the agenda for future discussion.

b) Towednack Parish Council: Councillor Hughes confirmed that there had been a change of Vice-Chairman and that Councillor Brookes was staying on as a Councillor. Towednack were keen to keep the connection with Zennor.

9. POLICE REPORT: No crimes had been reported.

10. HIGHWAY MATTERS:

b) Highway Issues: It was **agreed** that the Clerk would report the issues at Pump Road and Trewey Hill.

c) Fly Tipping: It was **agreed** that the Clerk would report the fridge at Trendrine and the tyres and general rubbish at Bosporthennis. It was also **agreed** to keep an eye on whether this area was being used as an overnight campsite.

11. VILLAGE MATTERS:

a) Parish Plan: None

b) Plastic Free Coastline: The Chairman said that he still needed to get more information on this but was keen to be part of it. Councillor Millard reported that Zennor Gig Club had recently held a plastic free regatta.

c) Photos from the Millennium Project: The Chairman reported that he had had trouble viewing the photos on his Apple. Councillor Lambert offered to look at them and could put on sticks or the website if required.

d) Sewage Issues at the Gurnards Head Pub: Since this has been reported to the EA by members of the public, and the pub now have three tankers a week, there have been no further problems.

e) Western Power Undergrounding: The Chairman reported that he had been in communication with the AONB and Western Power. He confirmed that everything was in place but there was one small problem which he was waiting for confirmation what it was. Once he had this information he would discuss with the appropriate people.

f) LGBCE draft report for divisional boundaries: Councillor Elliott confirmed that the report suggested that Zennor would be grouped with Towednack and St Ives in St Ives West. However, he felt that there is a more identifiable north coast community from Towednack to St Just and that Zennor didn't really have anything in common with St Ives. Councillor Hughes **proposed** that the Council responded to express concerns regarding the move as they feel they have more in common with westward partners such as Pendeen, Morvah and Towednack, who are all rural communities, rather than St Ives. The proposal was **seconded** by Councillor Millard and **carried unanimously**.
RESOLVED: The Clerk to reply to the LGBCE accordingly.

12. PARISH PATH MATTERS: The Chairman reported that he had spoken to Tyrone Martin who will start work on the coast path shortly, and that Sam Brookes will start the inland paths next week.

13. DARK SKIES UPDATE: None.

Councillor Hughes left the meeting at 21:25.

14. FINANCIAL MATTERS:

a) Review the agreement with Towednack Parish Council regarding expenses: Following a brief discussion the Vice Chairman **proposed** continuing the current 75/25 split with Towednack Parish Council regarding the Clerk's expenses (25% being Zennor's share). The proposal was **seconded** by Councillor Lambert and **carried unanimously**.

b) Insurance Renewal: The Clerk had previously circulated the three quotes received from Came & Co. Ecclesiastical was again the cheapest at £168 (as per last year) but Came & Co were for the first time adding an administration fee of £50. It was **agreed** that the Clerk would get a further quote from Zurich. Whichever was cheaper of this and the Ecclesiastical quote the Clerk would then accept.

c) Quarterly Budget Update: The Clerk gave an update on the financial situation and confirmed that she had worked out the three-month reserve that the Council ought to be holding was £850. She also confirmed that the cost of an election if required in three years' time would be approx. £2,000.

d) Summary of Accounts: The Clerk circulated a Summary of the Accounts to date and two payments totaling £580 were **approved** for payment.

15. CLERK'S REPORT: The Clerk confirmed that the Council would need to register with the ICO under the new GDPR. She also confirmed that she needed to do a Subject Access Request Policy which would be on the next agenda for consideration. It was **agreed** that Councillor Millard would be the Councillor responsible for assisting the Clerk with GDPR checks.

16. CORRESPONDENCE:

a) Linzi Summers: The Chairman read out letters received from Linzi Summers concerning an accident she had had recently in Pump Road. It was **agreed** that the Clerk would report the problem with the road to Highways and that the Chairman would investigate further who owned the land where it had happened

b) CALC Survey: It was **agreed** that the Clerk would complete this in consultation with the Chairman where necessary.

c) Letter from Seafarers: The Chairman read out a letter regarding a request to fly the red ensign in the village on Merchant Navy Day on 3rd September. Following discussion and an offer from Councillor Elliott it was **agreed** that the Clerk would apply for the money (£45.71+VAT) from Councillor Elliott's Community Chest Fund.

17. DATE OF NEXT MEETING: 10th July 2018. Councillor Elliott sent his apologies in advance.

18. AGENDA ITEMS FOR NEXT MEETING: Councillors to contact the Clerk no later than Monday 2nd July with items they wish to be included, other than those already noted in the minutes.

There being no further business, the Chairman closed the meeting at 9.40 pm.

Signed: _____ Chairman

Date: _____