

# ZENNOR PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 10<sup>TH</sup> OCTOBER 2017 AT 7.30 PM IN ZENNOR VILLAGE HALL

**PRESENT:** Councillors Jon Brookes (Chairman), Sam Nankervis (Vice Chairman) Nick Lambert & Lottie Millard.

**IN ATTENDANCE:** Fiona Drew (Clerk), Councillor Simon Elliott (Cornwall Council), Peggy Rickaby (Transport Coordinator & Architect for a planning application)

**PUBLIC PARTICIPATION:** 1 other member of the public was present.

The meeting opened at 7.40pm.

**1. APOLOGIES:** Apologies were received from Councillors Millie Ainley, Kevin Hughes & Nicky Monies.

**2. DECLARATION OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM:** The Chairman declared an interest as the Vice-Chairman of Towednack Parish Council, Vice Chairman of the Dark Skies Group and regarding the parish paths. Councillor Millard declared an interest in Item 9a) PA17/09126.

**3. DETERMINATION OF REQUESTS FOR DISPENSATION:** None

### **9. PLANNING:**

**a) Applications: PA17/09126 Proposal:** Alterations and extension to the piggery and cowshed to form an unfettered dwelling Location: Chykembro Farm, Access Track to Chykembo Farm, Zennor Applicant: Mr & Mrs Tim Millard. The Chairman closed the meeting for Peggy Rickaby to present the application and take any questions. Councillor Millard left the room and the Chairman reopened the meeting. Following discussion, the Chairman **proposed** the plans be accepted as they are. The proposal was **seconded** by Councillor Lambert and **carried unanimously**. **RESOLVED:** The Clerk to notify Planning of this decision. Councillor Millard returned to the meeting.

**4. MINUTES OF LAST MEETING HELD ON 12<sup>TH</sup> SEPTEMBER 2017:** Two spelling errors were amended and then the minutes, previously circulated, were taken as read and signed by the Chairman as a true record.

### **5. MATTERS ARISING:**

**a) Website:** Councillor Lambert confirmed that the Clerk now has access to the website to upload documents. He asked if the Register of Interest forms needed to be on the Parish Website but the Clerk confirmed that they only needed to be on the Cornwall Council website.

**b) Parish Printer:** The Chairman has brought this into the Hall and it will be stored here until a use is decided for it.

**c) Cornwall CLT:** The Clerk confirmed that Andrew George of CLT had accepted the Council's invitation to attend on 14<sup>th</sup> November at 7pm. He would require the use of the projector.

**6. CORNWALL COUNCIL (standing item Simon Elliott):** Councillor Elliott reported that he had checked with Electoral Services as he would like to pay for a First Aid training day, ideally a Saturday. They had confirmed he could use his Community Chest Grant for this so he would find out the cost of a trainer and inform the Clerk so she could complete the application form for the Grant. Hopefully this would mean 20 people could be trained during the day and it could be advertised in the Parish. He also reported he had currently been working a lot on Children's Social Care Education and what would be happening with Children's Services in the future and the plans to move them into a Council Owned Company limited by guarantee which should help protect small schools.

**7. TOWEDNACK PARISH COUNCIL (standing item Kevin Hughes):** Nothing to report.

**13. TRANSPORT (standing item Peggy Rickaby):** Peggy Rickaby reported that she had left timetables with both pubs and in the Church.

**8. POLICE REPORT (standing item PCSO T Webb):** PCSO Webb was currently on holiday but the Clerk confirmed that she had invited him to attend the next meeting in November. The Clerk told the Councillors that Towednack Parish Council were having a visit from Lyn Gooding D&C link for the Office of the Police and Crime Commissioner on 28<sup>th</sup> November at 6.30pm to discuss police resources in the area. Towednack had invited all Zennor Councillors to attend and it was **agreed** that the Clerk would email all Councillors with this information.

**9. PLANNING:**

**a) Applications: PA17/09106** Proposal: Listed building consent for proposed works to incorporate a new shower-room within the existing ground floor of the B&B Location: The White House, Zennor, St Ives Applicant: Mr Keith Bell. A discussion took place following which the Chairman **proposed** that Listed Building Consent be agreed. The proposal was **seconded** by Councillor Nankervis and **carried unanimously**. **RESOLVED:** The Clerk to notify Planning of this decision.

Any other applications received at or before the start of the meeting: None.

**b) Decisions: PA17/07050** Proposal: The conversion and minor alterations of office building to a dwelling. Location: Bosigran Cottage, Pendeen, Penzance Applicant: Mr Ian Marsh, The National Trust & **PA17/07051** Proposal: Listed Building Consent for the conversion and minor alterations of office building to a dwelling. Location: Bosigran Cottage, Pendeen, Penzance Applicant: Mr Ian Marsh, The National Trust. **APPROVED WITH CONDITIONS.** The Chairman reported that unfortunately the Clerk had been unable to submit the Council's comments due to a problem with access to the planning website. Following discussion it was **agreed** that the Clerk would write to Planning Complaints Department, copying in Phil Mason & Councillor Elliott to say that proper procedures had not been followed and that the Council were unhappy with the response the Clerk had received from the Planning Officer regarding this issue.

**c) Appeals:** None

**d) Pre-apps:** None

**e) Horse Shelter at Treen:** The Chairman reported that, although he realized the horse shelter was on skids and therefore did not require planning permission, there had been a problem regarding rain water running from the roof on the highway. However, this now appears to have been resolved and there is nothing further to consider as it is moveable.

**10. TELECOMMUNICATIONS MAST:** Councillor Elliott had not yet been provided with the maps he had requested. He understood that the company wished to meet with the Parish Council but had as yet been unforthcoming to arrange anything. 4g was a requirement for the Emergency Services hence the 3g localized hotspots that had been discussed previously would not be suitable. He reiterated that the Planning Officer who had dealt with the previous application was very strongly opposed to it on AONB ground and they would therefore have to come up with an alternative.

**11. FLOOD FORUM:** The Clerk confirmed that the Cornwall Community Flood Forum Conference would take place on Friday 3<sup>rd</sup> November.

**12. DARK SKIES:** Councillor Lambert asked if the Chairman had any ideas about sourcing outside lights that were in keeping with Dark Skies as he was unable to find them. The Chairman **agreed** that he and Councillor Hughes would look into it and report back.

**14. PARISH PLAN (standing item):** The Chairman said that a character assessment was the next step forward.

**15. FINANCE: (standing item)**

**a) Accounts:** The Clerk reported that the second half of the precept had been received from Cornwall Council. There were no payments to authorize.

**b) Precept:** A discussion took place regarding the additional precept that the Council had had in this current financial year. The Chairman **proposed** looking at spending any additional money we have on community projects. This proposal was **seconded** by Councillor Millard and **carried unanimously. RESOLVED:** This item to be considered when discussing next year's budget.

**c) Deposit account of £1,000 contingency fund:** The Clerk has done a letter to request changing the address on the bank account for correspondence and also requested this account be set up. It needs two signatories and will then be sent off. Councillor Millard asked if the Clerk would be keen to see if Online banking was an option for this account and it was **agreed** that Councillor Millard would check with Barclays if this was available.

**d) Conclusion of Audit:** Councillor Millard reported that the Conclusion of Audit had been received. There were a couple of notes with it but it had been signed off. The Clerk confirmed she would put the notice on the website and also complete to go on the Noticeboard.

**16. FLY TIPPING:** The Clerk confirmed that she had reported the sofa and building bags that had been in the layby by Gurnards Head, as had Jennifer Gourley who had also contacted the Clerk, and that they had all been removed.

**17. PARISH PATHS (standing item):** The Chairman confirmed that they had all been trimmed on time and were just waiting for the second cut. The Clerk confirmed that she would be invoicing the Council for the first half of the LMP. Councillor Lambert said he had received more complaints about the access to Boat Cove and the condition of the paths in the area. It was **agreed** to put this back on

next month's agenda. Meanwhile the Chairman would write to the National Trust and ask what their position was on this.

**18. PENWITH LANDSCAPE PARTNERSHIP OFFICES:** The Chairman said that there was a need to identify buildings for offices. A discussion took place and Councillor Elliott said that there may be grant funding available for conversion of the right building. It would need parking for at least five cars, have good access, and require office space and 'dirty' space. It would be a five-year contract. Councillor Lambert suggested Eric's place near Ladydowns. It was **agreed** that the Chairman would email Councillor Lambert the information and Councillor Lambert would speak to them to see if they were interested.

**19. DEFIBRILLATOR:** The Chairman reported that he had seen John at pub, but had still not met Simon so were currently no further on. A discussion took place about whether the Council should pay for the annual maintenance costs – approx. £70 per year. It was **agreed** that this would be discussed once a decision had been made about the box by the pub.

**20. SIGNAGE ON COASTPATH NEAR CARNELLOE:** Councillor Millard had been contacted about the private land signs that had been put up by the people who have brought Veor. They feel that because it was private property people are thinking they can't go any further down the footpath and are diverting across the fields. The Chairman **proposed** writing to the Access Officer at Cornwall Council asking them to put up wooden footpath signs at either end of the coast path at Carnelloe. The proposal was **seconded** by Councillor Millard and **carried unanimously. RESOLVED:** The Clerk to write to the Access Officer at Cornwall Council and copy in Councillor Elliott.

**21. CORRESPONDENCE:** The Clerk had previously circulated information relating to the Wheal Buzzy Project. A discussion took place about this with the Chairman confirming that it is mainly focused on industrial sites. It was **agreed** the Council were happy to provide verbal support to the project and would put something in the next Mermaid's Echo to see if any landowners would be interested in participating in the project. The Clerk had received information on the Electoral Review consultation from the Local Boundary Commission and it was **agreed** that this would go on the next agenda.

**22. DATE OF NEXT MEETING:** 14<sup>th</sup> November 2017 with a 7.00pm start for meeting with CCLT first.

**23. AGENDA ITEMS FOR NEXT MEETING:** Councillors to contact the Clerk no later than Monday 6<sup>th</sup> November with items they wish to be included, other than those already noted in the minutes.

There being no further business, the Chairman closed the meeting at 8.54pm.

Signed: \_\_\_\_\_ Chairman                      Date: \_\_\_\_\_