

# Zennor Parish Council

Chairperson: Cllr J F Brookes, Tredour, Zennor, St Ives, TR26 3DA. 01736 799492

Clerk: Mickey Downing, 9 Lower Gurnick Road, Newlyn, Penzance, TR18 5QN. 07767273580

## Minutes of Meeting Tuesday 13<sup>th</sup> September 2016

**Present:** Cllrs Sam Nankervis (Vice Chair), Lottie Millard, Milly Ainley, Nick Lambert, Nicky Monies, Roy Mann (Cornwall Council)

**Also Attending:** Mickey Downing (Clerk)

**Members of the public:** Cllr Kevin Hughes (TPC Chair), Mrs Lambert, Harry & David Mann

**Apologies:** Cllr Jon Brookes (Chair)

1. Welcome and Apologies

As above

2. Minutes 12<sup>th</sup> July 2016

Signed as read, correct and agreed.

3. Matters Arising

Cllr Nankervis (Vice Chair) requested that item 17 election of new councillor, be brought forward regarding the co-opting of a new councillor. Cllr Millard proposed Cllr Kevin Hughes (also Chair of TPC), this being seconded by Cllr Monies and agreed unanimously by those present and Cllr Brookes (Chair) via email. Kevin accepted the position being welcomed as a valued part of ZPC

4. Declaration of Interest

None

5. Public Participation

Harry & David Mann, Mrs Lambert

6. Parish Council regulations & procedures

None

7. Towednack Parish Council (standing item courtesy of Cllr Hughes (TPC Chair))

- Cllr Hughes spoke of the Dark Skies project, Facebook [www.facebook.com/darkskieswestcornwall2016](http://www.facebook.com/darkskieswestcornwall2016) He explained that he and Cllr Brookes had compiled a questionnaire, consisting of 5 questions, which is

to be sent, along with an information leaflet, to members of the St Ives parish. Although Cllr Brookes had requested to look over the questions prior to submission to Derek Thomas MP, in view of Cllr Brookes absence and due to the submission date Cllr Nankervis (Vice Chair) suggested the questionnaire should go ahead.

Mr Harry Mann expressed concerns about the use of outdoor lights, which his farm requires to ensure health and safety regarding livestock. Cllr Hughes assured Mr Mann this was not an area of concern and that further information was available on Facebook.

#### 8. Flood Report

- Cllr Lambert explained that the emergency report has now been completed and sent to County Hall. Cllr Hughes stated that a board meeting was to be held on Friday 16<sup>th</sup> September 2016 and as TPC had received the grant they had applied for and he was confident ZPC would also.

#### 9. Planning

- At the last council meeting (July 2016) it was unanimously agreed that planning application PA16/06230 by Mr/s Bone. Trewey Vean House, Zennor regarding access and off road parking providing granite gate posts were used. The application has now been granted, though it unclear if this provision was stipulated. **Action:** Mr/s Bone be spoken to regarding the matter **(Cllr Nankervis Vice Chair)**

#### 10. Police Report (standing item courtesy of Terry Webb Devon & Cornwall Police)

- No information was received.

#### 11. Transport (standing item courtesy of Peggy Rickaby)

- Peggy advised that the winter bus timetable would be available shortly at which time she would leave copies at the Tinnars Arms, Gunnards Head and the village church.

#### 12. Parish Plan (standing item)

- Parish environmental plan ~ no further action has been taken regarding the suggested presentation.

#### 13. Finance (standing item)

- Laptop ~ as £650 transparency grant has now been received, from which £199.39 has been spent purchasing a printer, ink and paper, leaving a balance of £450.61, the purchase of a laptop remains under consideration. **(Cllr Millard)**
- Transparency grant ~ as above £650.00 received.

- Cheque to Cllr Hughes regarding the light meter ~ a new cheque was issued to Margaret Taylor (TPC clerk) for ZPC half share of the payment for the light meter.
- Application regarding VAT return update ~ Cllr Millard is compiling the required details with a view to submitting the application within a few days. Having had access to the respective financial folder she noted there were no invoices available for the years 2013/14. **Action:** enquires to be made to Cllr Brookes **(Cllr Millard)**
- Second precept payment ~ has not yet been received.
- Breakdown of accounts report ~ presented by the clerk.
- Deposit account of £1,000.00 contingency fund ~ not yet undertaken.
- Quarterly PAYE to clerk ~ paid £413.28 (minus £62.80 tax)

#### **14. Parish Paths (standing item)**

- Sam Brookes has completed the first cut and respective paperwork. Grant application to be made **(clerk)** Concerns were expressed regarding a style considered unsuitable and questions raised regarding available funding for repair/renewal. **Action:** contact be made with Cornwall Council **(Cllr Millard)**

#### **15. Correspondence**

- A request was received from Mr/s Willet to place a bench, preferably on the coast past, in memory of their lost child whom they had planned to name 'Zennor'. Unfortunately the council were unable to make a decision on this matter as much of the land in parish is owned by either private land owners or the National Trust. **Action:** an email be sent to Mr/s Willet expressing the councils regret and directing them to Ash Pierson at the National Trust **(clerk)**
- A request was received from Derek Thomas MP to place posters on the village notice board. The council agreed some were more appropriate than others given the limited space available. **Action:** Cllr Hughes to speak informally to Derek Thomas MP regarding this matter.
- The CC consultation in relation to the distribution of printed matter was not considered of relevance to the parish of Zennor.
- Parish Landscape Partnership – Cllr Hughes to attend the forthcoming meeting and feedback at the next ZPC meeting.

#### **16. Forthcoming Meeting**

- ZPC/7.30pm Tuesday 11<sup>th</sup> October 2016.

#### **17. Other Business**

- Website update ~ Cllr Nankervis reported that the website is now up and running [www.zennorparishcouncil.gov.uk](http://www.zennorparishcouncil.gov.uk) information will gradually be added and the clerk advised how to insert the parish minutes and agenda asap.

- Dark Skies ~ see 7 TPC
- Phone box updating/painting ~ concerns were expressed that complaints could be made by BT should the phone box not be painted exactly the correct colour. **Action:** contact to be made with BT **(clerk)**
- Election of new councillor ~ see 3. Matters Arising. Cllr Hughes was welcomed to ZPC. **Action:** CC to be informed **(clerk)**
- Defribulator ~ Cllr Monies expressed concern regarding the lack of this equipment in the village. Although this matter has previously been discussed no further action was taken in view of funding issues. However, it appears new funding may now have become available. **Action:** further enquires to be made **(Cllr Lambert)**

**18. Future Agenda Items**

- a) Cllr Nankervis sends his apologies being unable to attend the next meeting
- b) Neighbourhood Watch Sign
- c) Second precept payment
- d) Begin budget planning for next financial year
- e) Parish council article for the parish newsletter (Mermaid's Echo)

**Meeting closed at 8.50 pm**

**Minutes signed as correct by Chairperson**

**Signature.....**

**Date.....**