

# Zennor Parish Council

Chairperson: Cllr J F Brookes, Tredour, Zennor, St Ives, TR26 3DA, 01736 799492

Clerk: Jeanette Ratcliffe, 21 Leskinnick Terrace Penzance, TR18 2HB, 07850599719

## Minutes of Meeting Tuesday 9<sup>th</sup> September 2014

**Present:** Cllrs Jon Brookes (Chair); Sam Nankervis (Vice Chair); Jennifer Gourley; Nick Lambert; Lottie Millard; Sandy Martin

**Also Attending:** Jeanette Ratcliffe (Clerk); Jenni Pozzi, Parish Transport Liaison Officer

**Apologies:** Cllr Nicky Monies; Roy Mann (Cornwall Councillor); Terry Webb, Neighbourhood Beat Officer

### 1. Welcome and Apologies

As above

### 2. Minutes 8<sup>th</sup> July 2014

Minutes signed as read and correct.

### 3. Matters Arising

None

### 4. Declarations of Interest

None

### 5. Parish Council regulations & procedures

- a. *Model Publication Scheme*. **Action:** Clerk to draft for consideration at October meeting
- b. *Risk Assessment*. Proposal. **Action:** Clerk to draft for consideration at October meeting
- c. *Openness and Transparency Regulations*. Clerk reported that these regulations came into force on August 6<sup>th</sup> 2014. They support the changes in the Local Audit and Accountability Act 2014 by: 1) Allowing the recording of local council meetings without having to seek the approval of your council; 2) Requiring the council to hold a register on line of all decisions made under delegated authority. In respect of 1) CALC have suggested a replacement standing order to go under Section 3. **Action:** Clerk to bring the amended ZPC Standing Orders to October meeting for adoption.

### 6. Planning

- a. *COM 510 (Land encircling Carn Galva) – Notice of resumption of Public Inquiry*. Email received from The Planning Inspectorate letting ZPC know that the inquiry to determine the application will resume on 16 December 2014 at the Centre of Pendeen.
- b. *Other Common land applications & hearings (update)*. Hearing for Trewey Farm application took place 20<sup>th</sup> August. Inspector's decision is still awaited.
- c. *CC Planning Conference 30<sup>th</sup> Sept (workshop choices)*. Places have been booked for Cllrs Gourley, Lambert, Martin and Nankervis, and the Parish Clerk. Need to let CC know which workshops delegates wish to attend. Cllr Gourley had already responded; the choices of other councillors were recorded. **Action:** Clerk to communicate workshop choices to CC & confirm lift-sharing arrangements to attending councillors. **Action:** Attendees to feedback back highlights to October ZPC meeting.

### 7. Parish Plan (no items this meeting)

### 8. Finance

- a. *Community Chest Funding*. Reminder received from CC re the availability of this fund and inviting applications. Clerk highlighted the potential for applying for a grant towards proposed war memorial restoration work. **Action:** Raise again next meeting when Cllr Roy Mann is present.
- b. *ZPC VAT claim back*. Ongoing, once any relevant invoices for previous years identified. **Action:** Clerk to forward Headland printers invoice to Cllr Millard in order to ascertain whether VAT was included, despite not being specified.
- c. *Local Audit Consultation (CALC response)*. Forwarded to ZPC councillors for information.

## 9. Parish Paths

- *Cutting schedule (progress report from Paths Coordinator, Ali Clough, emailed 4<sup>th</sup> Sept)*. First cut on the Gold paths completed, together with the one Silver path that ZPC agreed would be cut. She has had to reduce her standards this season due to the very tight budget but is happy that the paths are cut well enough. The silver path on the west side of Foage Valley took 9 hours to cut so if a second cut is required that will use the whole of the silver path budget. The first cut on the Gold path at Foage took 18 hours so there is very little in the budget to spend on the second cut. She is aware that the second cuts should be underway now so she will make a start on them. It would be very helpful if the PC could let her know if any complaints come in about the paths so she can target the problem areas first. As she is no longer a Zennor resident she doesn't come across problem areas very quickly. The only two 'notes' on the footpaths were that FP 14/1 at Porthmeor (the Berryman's land) has a broken lifting barrier that needs replacement as a horse has eaten it, and the BT cable is still down over the Foage path 4/1. She has faced a few personal 'challenges' this summer which has somewhat delayed the footpath cutting in Zennor and she apologises for the delay in completing the Footpath work. The PC ought to be aware that due to Cormac/Cornwall Council's request that the Footpath Contractor increase their Public Liability Insurance cover to £5 million, her premium has increased dramatically to c. £200, which is a large chunk out of the £1191 payable per annum to cut Zennor's paths. She is having to carefully consider whether she will be able to continue with the footpath cutting in Zennor in the future for several reasons.
- Invoice for cost of First Cut (£593.30) has been submitted by Ali Clough for payment by ZPC.
- Cllr Gourley highlighted flooding on east side of stile on footpath east of Gurnards Head, making footpath impassable.
- **Resolved:** To write to Parish Paths Coordinator expressing ZPC concern that the second cut should be completed as agreed in the contract and according to the schedule set out by CC, (Proposed by Cllr Gourley; seconded by Cllr Millard; carried unanimously)
- **Resolved:** to pay the invoice submitted by the Parish Paths Coordinator for first cut. (Proposed by Cllr Millard; seconded by Cllr Nankervis; carried unanimously)
- **Actions for Clerk:** email ZPC response to Paths Coordinator; invoice CC for cost of First Cut; email Terry Winchester re replacement of broken lifting barrier at Porthmeor on FP 14/1 and flooding on path east of Gurnards Head.
- **Action for Chair:** Contact BT re very low hanging telephone line on Foage path 4/1.

## 10. Transport

- Jenni Pozzi brought three things to ZPC's attention. 1) Practice of copying bus timetables on to back of parish maps had been very useful when bus times were fixed, but has outlived its usefulness, owing to the unpredictable nature of the bus services; instead she suggests copies of First's published timetable (or Zennor pages printed from their website) be made available in local businesses and public spaces. 2) Zennor still has a bus service and a whole separate page in First's timetable booklet, but the parish will need to fight again to retain the service, given that there will soon be another round of CC budget cuts. 3) Jenni handed a

letter to the Chair tendering her resignation as Zennor PC Transport Liaison Officer; regrettably, after 31 years in the parish, she is shortly moving to Penzance; she thanked all the parish councillors past and present for their constant support, kindness and good humour; occupying the position had been a pleasure and a privilege, and she is happy to be of assistance to any new appointee.

- The Chair extended a massive thanks to Jenni for all the work she has done for the parish over many years.
- It was suggested that the parish maps could be used in other ways; in the past, businesses had advertised on the back of them.
- **Resolved:** to not copy any more timetables onto the back of the parish maps and instead to invite local businesses to advertise in the space (Proposed Cllr Gourley; seconded Cllr Millard; carried unanimously)
- **Resolved:** to investigate the purchasing and siting of a more prominent parish notice board (Proposed Cllr Gourley; seconded Cllr Millard; carried unanimously).
- **Action:** Cllr Gourley to print off copies of the different bus timetables to distribute to the two pubs in the parish
- **Action:** The Chair to advertise for a replacement Parish Transport Officer in the Mermaid Echo; Cllr Gourley to advertise in Down Your Way.

#### 11. Correspondence

- a. *Cornwall Council Leisure Options Consultation*. See their website.
- b. *SW coastal path walks 20<sup>th</sup>-28<sup>th</sup> September*. Request to display posters advertising sponsored walks. **Action:** Chair to put up posters.
- c. *CC review of polling districts (further consultation)*. Zennor arrangements remain unchanged.
- d. *Letter from Andrew George MP*. Request to display posters around parish advertising forthcoming casework surgeries. **Action:** Chair to put up posters.
- e. *Focused changes to Cornwall Local Plan Proposed Submission Draft (CC consultation)*. Request to display posters around the parish advertising consultation. **Action:** Chair to put up posters.
- f. *Parish/Town Council Parking Places (FOI request)*. Email from Angus Gill requesting a list of Parking Places covered by "Parking Places Orders" within parish council area. **Action:** Clerk to respond by email that, as far as ZPC is aware, Zennor parish has no parking places covered by PPOs.
- g. *CPRE Cornwall – Housing in Cornwall*. Email ref CPRE recently report on Housing in Cornwall, highlighting fact that in order to meet the demand of the current draft Local Plan the built-up area of Cornwall will double within an individual's life span (the equivalent of 4.2 Penzances in 20 years and faster growth than elsewhere in UK), yet CC figures used as basis for projections of housing need do not concur with those of DCLG. CPRE ask that PC request (via local CC councillor) that CC commission additional research and amend the Local Plan housing numbers accordingly. **Resolved:** To not take action (Proposed by Cllr Nankervis; seconded by Cllr Gourley; unanimously carried).
- h. *Email from Terry Webb (Neighbourhood Beat Officer)*. No crimes recorded in the parish during July and August. Noted.
- i. *Community Energy and Energy Saving Seminars 19<sup>th</sup> Sept*. Email advertising event at Exeter University's Penryn Campus. Noted.
- j. *CC Budget consultation - Wednesday 8 October, from 7pm, Penzance One Stop Shop*. By 2018 CC will have to make savings totalling £196 million and are holding public meetings during October to provide information about our budget challenges and discuss needs and priorities. Noted.
- k. *Andrew George MP Private Members Affordable Homes Bill*. Email informing that the Bill, aimed at largely overturning housing benefit changes referred to as "the Bedroom Tax", has

been voted through the first stage in the Commons and will now move to detailed scrutiny by Committee. Noted.

#### 12. Forthcoming Meetings

- a. ZPC 7.30 Tuesday 14<sup>th</sup> October.
- b. West Penwith Community Network Panel, Thursday 11<sup>th</sup> September 2014 at 7pm, Committee Room 1 at the Penzance One Stop Shop.
- c. Andrew George MP casework surgery, Zennor – 10.30-12.30, Friday 24<sup>th</sup> October

#### 13. Other Business

- a. *Cleaning of parish war memorial (update)*. Zennor PCC has responded to Cllr Lambert that it is not averse to ZPC's proposal to clean and preserve the war memorial, but advised that the memorial is Grade II Listed and the PCC would like to be consulted prior to any work being carried out and to let them know if they can be of any further help. Clerk has ascertained that the relevant place for expert advice appears to be the War Memorials Trust - a charity that 'works for the protection and conservation of war memorials across the UK' and gives advice and grants. Cllr Nankervis has identified that ZPC has the "Power to maintain, repair, protect and adapt war memorials." Cllr Lambert has had a good look at and photographed the memorial. The four figures at the top have become badly eroded and he is still trying to trace two of the 8 people on it, as well as someone who is recorded as dying in 1920 (ie after the war). Jenni Pozzi said that Major Bob Harrison has done lots of research and she will email Cllr Lambert his contact details. This item will continue as an agenda for the autumn. **Action:** Cllr Lambert to email details of the queries that need answering to Cllr Gourley for inclusion in Down Your Way.
- b. *Chykembro road sign request*. No further action.
- c. *Railings on Zennor Town Plat*. Cllr Nankervis highlighted this and the need to double check that the rail and chain fence that had been erected was on the boundary and not encroaching on town plat. The plat is valuable car parking during the winter months, for example for the pantomime group and WI. **Action:** The Chair will check the deeds for the Town Plat and try to locate the relevant map and, if necessary, request a replacement from the Land Registry to bring to the next ZPC meeting for consideration.
- d. *Zennor public toilets (update)*. Deed transferring land signed by CC and Hudson South West Ltd (Zennor Backpackers) on 8<sup>th</sup> July. Covenants within the document state that: the transferee must keep their toilets open to the public 9am-5pm every day from Maundy Thursday to 31<sup>st</sup> October, every year until the 5<sup>th</sup> anniversary of the transfer; £25 is payable for any day that this is breached without prior written notice of a legitimate reason; former toilet block can be demolished before the 5<sup>th</sup> anniversary (it has already been pulled down); only an Act of God should prevent the transferee from not carrying out the covenants. Jon James of CC has promised the Chair that he will follow up the issue of signage to inform the public of the location of the toilets. It was suggested that their existence could also be advertised on the back of the Parish Maps. **Action:** Cllr Millard to talk to Dylan Hudson regarding putting up a sign directing the public to the toilets within the Backpackers. **Action:** Chair to email CC again about signage.
- e. *ZPC website (update)*. Jenni Pozzi has produced text about local people and supplied old postcards of Zennor. Cllr Lambert is hoping that the website will go live by Xmas. **Resolved:** to change the website name to Zennor.gov.uk (Proposed by Cllr Lambert; seconded Cllr Brookes; carried unanimously)

#### 14. Future agenda items

- a. Renewable energy advice for Neighbourhood Plan (and need or not for latter)
- b. Signs at end of Pump Road
- c. Parish Xmas tree
- d. Vodaphone Rural Sure signal and mobile phone signals generally in Zennor Parish

- e. ZPC Forward Budget for 2015/16 (including review of Clerk duties/hours and ZPC reserves)
- f. Feedback from CC Planning Conference
- g. Parish war memorial
- h. Community Chest Fund

**Meeting closed 21.55**

**Minutes signed as correct by Chairperson**

**Signature.....**

**Date.....**