

Zennor Parish Council

Chairperson: Cllr J F Brookes, Tredour, Zennor, St Ives, TR26 3DA, 01736 799492

Clerk: Jeanette Ratcliffe, Cave Cottage, St Buryan, Penzance, TR19 6HA, 01736 810639

Minutes of Meeting Tuesday 11th June 2013

Present: Cllrs Jon Brookes (JB), Chunky Penhaul (CP), Jennifer Gourley (JG), Lottie Millard (LM), Sam Nankervis (SN), Nick Lambert (NL)

Also Attending: Jeanette Ratcliffe (JR), Clerk; Jenni Pozzi (JP) Parish Transport Officer; Roy Mann (RM), Cornwall Councillor; Officer; Julian Cowans (JC), Superfast Cornwall Programme Manager; c40 members of public (for Superfast Broadband item)

Apologies: Cllr Nicky Monies (NM)

Welcome

JB welcomed the new Clerk to the Council (JR) and the guest speaker, Julian Cowans.

Minutes 13th May 2013

Minutes signed as read and correct.

Matters Arising

- Minute keeping & archiving - JR has emailed Cornwall Record Office for up-to-date guidance; still awaiting response.
- Finger post – CP confirmation that it is currently being cast (council bank balance includes grants for finger post).
- Declaration of Acceptance of Office forms - signed by all councillors present and countersigned by JR. **Action:** NM to complete and return his form to JR

Superfast Broadband to Zennor

- JC presented a summary of the plans for extending Superfast Broadband to Zennor Parish, hopefully by the end of the first quarter of 2014.
- There followed a lively question and answer session.
- JC said he was happy to return in 2014 to further report on progress.

Action: JG to encourage (via Cornishman Down Your Way) parishioners to sign up via 'Keep me in the loop' on the Superfast website, and to investigate how businesses register on the site (including all people who consider themselves a business).

Planning

- Consultation Porthmeor Stamps (PA13/03554), Listed Building Consent to re-build retaining wall on the site – JB declared an interest & CP took over the chairing of the meeting for this item; no comment decision passed unanimously; JR to email Cornwall Planning this decision tonight
- Planning Enforcement Lists – JR to report to meeting if anything of interest appears on these lists

Parish Plan

- Copies for new councillors – given out at meeting
- Reminder to CC – **Action:** JR email CC contact for neighbourhood plans (Chandelle Randall), highlighting existence of Zennor Parish Plan

Finance

- Bank balance – LM to redirect bank statement contact details.
- Audit – LM has completed it; JR has signed it; audit approved and signed off by JB at the meeting.
- Parish Council Expenses Returns – **Action:** JR to download form/email Electoral Commission web link to councillors.
- Village Hall annual rent invoice – received from Heather Morse. **Action:** to be paid once LM had sorted out the paperwork around the signatories.
- Village Hall Committee – **Action:** JB to request that some from Zennor Pantomime Group attends Village Hall instead of him, so he can represent Parish Council

Parish Paths

- Paths Co-ordinator appointment – Peter Pope is now unable to take up the post; Ali Clough has said she is very interested. **Action:** JB to follow this up with Ali and PAROW as potential alternative.
- Stile repair update – JB spoke to Hamish Gordon (CC footpath officer); not their responsibility (on private land) but CC will pay for materials; JB highlighted that the stile may be Listed. **Action:** CP to talk to landowner.

Transport

- Buses – JP reported there had been no diminishing of service despite the fire which destroyed a large proportion of Greyhound's bus fleet.
- Maps (including parish footpaths & bus timetable) – CP reported there was only one box of maps left.

Action: CP to get a quote for map reprint & submit a request to RM's Community Fund

Correspondence

- Police report for May (from Terry Webb) – one crime recorded (a burglary, filed as undetected, with no viable lines of inquiry).
- Venues and dates for CC Code of Conduct training – RM said that Penzance Town Council were also organising similar training. **Action:** JB to attend CC training on 20th June if he can; otherwise will contact Simon Glasson, Clerk to Penzance Town Council.
- Penwith 50+ Forum Newsletter – **Action:** JR email around councillors as they come in
- New Community Network Manager (Chandelle Randall) – an introductory email from her, which summarised the service and staff structure. **Action:** JR to forward CN emails around councillors when received.
- Protect Congleton NPPF petition email – **Action:** JR to forward email to councillors for their consideration.

Forthcoming Meetings

- ZPC Tuesday 9th July 2013 at 7.30pm
- West Penwith Town and Parish Forum - August 8th (20th June cancelled) – **Action:** JR to email agenda out to group as soon as it arrives for consideration regarding councillor attendance

AOB

- ZPC website – Ben Lambert will build website for free, for the love of Zennor; he just needs guidance and access to the information that is to be displayed; meeting minutes and councillor full names and email addresses to be included; plus links to businesses in the parish; keep 'zennor.org' as domain name.

Action: Nicky Lambert to co-ordinate sub-committee (of JP, JB, NL) to decide website content.

Action: JG to invite (via Down Your Way) businesses to email their contact details/web links if they would like to be on the web site (email to NL);

Action: Ben Lambert to create draft website for councillors to consider.

- Vice Chairperson – Sam Nankervis appointed.
- Neighbourhood Watch Co-ordinator – Police Report notes that several residents have put their names forward; once relevant checks have been carried out Terry Webb will supply new co-ordinators' contact details.
- CRCC Parish Survey – **Action:** JB to complete and consult with other councillors if necessary.
- JG - WI thinking of purchasing portable projection screen – would PC be willing to contribute. CP has one he can lend, to be stored in the parish hall.

Meeting closed 9.46pm