

Zennor Parish Council

Chairperson: Cllr J F Brookes, Tredour, Zennor, St Ives, TR26 3DA, 01736 799492

Clerk: Jeanette Ratcliffe, 21 Leskinnick Terrace Penzance, TR18 2HB, 07850599719

Minutes of Meeting Tuesday 11th November 2014

Present: Cllrs Jon Brookes (Chair), Sam Nankervis (Vice Chair), Jennifer Gourley, Lottie Millard, Sandy Martin, Nicky Monies.

Also Attending: Jeanette Ratcliffe (Clerk); Cllr Roy Mann (Cornwall Councillor); Tim Pickett (Architect for Item 7a); Steve Bott (Planning Consultant for Item 7a)

Apologies: Cllr Nick Lambert; Peggy Rickaby (ZPC Transport Officer); Terry Webb, Neighbourhood Beat Officer

1. Welcome and Apologies

As above

2. Minutes 14th October 2014

Minutes signed as read and correct.

3. Matters Arising

- a. *ZPC Transport Officer.* Peggy Rickaby has agreed to take on this role
- b. *Vodafone sure signal.* Cllr Martin and the Chair have spoken to a considerable number of people in the village and parish. So far there has been an insufficient level of interest expressed by businesses and individuals with the required broadband signal for a community application to be made for this service. Cllr Monies offered to champion any further ZPC activity. **Action:** Chair to contact Vodafone to let them know the present situation and inquire about extending the application deadline until more people in parish have been connected to Superfast Broadband.
- c. *Tremedda Farm piggery planning and LBC applications (PA14/08847 and PA14/08850).* The LPA emailed ZPC its intention to recommend refusal of these applications and asking the Parish Council to either agree with the recommendation, agree to disagree in order for application to be determined under delegated powers, or to contact the Elected Divisional Member for the area to confirm whether it wished to call the application to committee. In the event, a response from ZPC was not required as the applications were withdrawn by the applicant.
- d. *Zennor Christmas tree.* The Chair and John Linfield have selected a suitable tree from the garden of the parishioner, who has requested that a donation be made to charity.

4. Declarations of Interest

- *Item 7a:* Cllr Martin (as applicant of the planning application).

5. James Hardy, CC Community Network Manager

- James Hardy introduced himself and his role, as community link officer for towns and parishes to help joint the dots with the wide range of services within Cornwall Council.
- He can help progress any issues the parish council has and assist with, for example, neighbourhood planning (including facilitating clustering), community regeneration bids and emergency planning. The Community Network Panel is now an open public meeting.
- CC has held public consultation meetings on the budget proposals associated with unprecedented budget cuts (£198 million over the next 4 years). After the budget decisions have been made at the end of November, Mr Hardy is willing to have discussions about the impact/implications.

- The Chair thanked Mr Hardy for attending the meeting and welcomed the opportunity for future discussion.
- Clerk commented on the volume of emails and consultations from CC, which felt onerous, given her post being very part-time and the voluntary nature of the parish councillor role. Mr Hardy said he could red flag those relevant to the community network area.
- It was agreed that there was an ongoing dialogue to be had, including via Cllr Mann.

6. Parish Council regulations & procedures

- Model Publication Scheme.* Clerk has investigated and concluded that further advice from CALC is required.
- Risk Assessment.* Clerk has investigated and concluded that further advice from CALC is required.

Resolution: Items 6a and 6b to be postponed until next meeting (Proposed Cllr Brookes; Seconded Cllr Gourley; carried unanimously).

- Amended ZPC Standing Orders for adoption.* Clerk presented amended ZPC Standing Orders which now include the additional section (4. Filming and recording meetings) recommended by CALC, in line with the Openness of Local Government Bodies Regulation 2014.

Resolution: To adopt the revised ZPC Standing Orders (Proposed by Cllr Nankervis; seconded by Cllr Millard; unanimously carried). **Action:** Clerk to email revised Standing Orders to ZPC councillors.

7. Planning

- PA14/08328 Heather Brea – Proposed conversion of agricultural barn to holiday let.*
 - Cllr Martin left the room during this item.
 - Tim Pickett (Architect) and Steve Bott (Planning Consultant) presented and answered questions about the application and showed councillors plans of the proposal. Councillors made various observations, including the following.
 - Cllr Gourley reported that she had received a variety of views from parishioners, ranging, for example, from concern about negative impact on skyline views to there's a building there why not make use of it.
 - The Chair reported had contacted CC planning department for clarification of planning policy relevant to this sort of building and setting, and during the meeting he directed similar questions to Steve Bott, who quoted the NPPF (regarding conversion of an existing building in a way that improved/enhanced setting) and the relevant Penwith Local Plan policies.
 - Cllr Millard questioned whether the conversion would enhance the setting. Cllr Gourley said the site was currently relatively unnoticeable and desolately peaceful and felt the proposed glazed extension and additional window openings would reflect light and make it much more obvious, especially from the Newmill approach. Cllr Monies said it would make the building even more of a sore thumb
 - Cllr Nankervis expressed concern about the past use of the building (which had never really been as an agricultural barn) and the size of the surrounding enclosure/garden, because of the possibility of additional buildings and landscaping for parking etc.
 - The Chair felt the design of the conversion/extension was not recessive enough. Tim Pickett said they welcomed design suggestions from the parish council. The Chair said that ZPC would welcome consultation on any future proposals at an early stage.

Resolution: to not support this application (Proposed by Councillor Brookes; seconded by Cllr Nankervis; unanimously carried).

7. Parish Plan

Action: Clerk to email Peggy Rickaby Zennor Parish Plan.

8. Finance

- a. *Budget planning for 2015/16.* Councillors discussed the figures and were in general agreement for the need to build up a reserve in order to be more proactive in response to CC budget/service cuts and will review the precept in the light of that when CC consult in December.
- b. *Community Chest funding application.* Kerri Gendall of CC has responded to Clerk's inquiry regarding use of the funding for cleaning/conserving the war memorial. It was agreed to defer a decision on this in order that councillors could formulate a firm plan for spending the £150 available to ZPC, with costings and a councillor identified as the project lead.

9. Parish Paths

- a. *Second cut progress report.* The Chair reported that Ali Clough has said she will finish all second cuts by 31st December
- b. *Flooding on path near Gurnard's Head.* **Action:** Cllr Gourley to re-contact Cormac regarding this issue.
- c. *2015/14 footpath contract.* Ali Clough has indicated that she will not be tendering for the contract for cutting next year. An email had been received from Peninsular Gardeners expressing an interest in taking on any gardening, grass cutting, footpaths or general grounds maintenance contracts that become vacant, and highlighting that they have the required city & guilds chainsaw, brush cutter and health & safety certificates. PAROW and Kernow Maintenance were two other potential tendering organisations for next year. **Resolution:** The Chair and Clerk to be given delegated powers to oversee the LMP footpath contract tendering process (Proposed Cllr Millard; Seconded Cllr Martin; carried unanimously).

10. Transport

- a. *Report on Penwith Rural Transport Forum Meeting 30th Oct.* Peggy Rickaby, having taken on the role as Zennor Transport Officer, attended this meeting and her report has been emailed around ZPC councillors. Cllr Mann said CC Transport budget will remain the same for next year, so buses that serve Zennor should stay the same.

11. Correspondence

- a. *Chacewater Parish Council 'Call for Change' letter.* Noted
- b. *Cornwall Council Homelessness Strategy Review- Consultation.* Cllr Mann said Ludgvan Parish (supported by CC) was conducting a household by household survey in order to acquire accurate homelessness figures.
- c. *Helston Town Council letter re bank holiday parking charges.* Noted
- d. *Neighbourhood Beat Officer email.* Email received stating no crimes reported/recorded in the parish during October.

12. Forthcoming Meetings

- a. *ZPC 7.30 Tuesday 9th December*

13. Other Business

- a. *Cleaning of parish war memorial (update).* **Action:** Chair to pass on Heritage lottery memorial fund details to Cllr Lambert.
- b. *Old telephone exchange.* Despite previously expressed concerns, there is no evidence of permanent occupation.
- c. *Signs at end of pump road.* **Action:** Chair to inform the member of public who has raised concern of the relevant CC policy and regulations.

14. Future agenda items

- a. ZPC Model Publication Scheme
- b. ZPC Risk Assessment
- c. ZPC VAT reclaim
- d. Fly tipping
- e. Xmas tree festival

Meeting closed 21.52

Minutes signed as correct by Chairperson

Signature.....

Date.....