

Zennor Parish Council

Chairperson: Cllr J F Brookes, Tredour, Zennor, St Ives, TR26 3DA, 01736 799492

Clerk: Jeanette Ratcliffe, Cave Cottage, St Buryan, Penzance, TR19 6HA, 01736 810639

Minutes of Meeting Tuesday 14th January 2014

Present: Cllrs Jon Brookes (JB), Jennifer Gourley (JG), Lottie Millard (LM); Chunky Penhaul (CP); Nicky Monies (NM); Sam Nankervis (SN)

Also Attending: Jeanette Ratcliffe (JR), Clerk; Roy Mann (RM), Cornwall Councillor (left meeting at 20.17); John Lindfield (parishioner with planning application)

Apologies: Cllr Nick Lambert (NL); Jenni Pozzi (JP), Parish Transport Liaison Officer; Terry Webb (TW), Neighbourhood Beat Officer

1. Welcome and Apologies

As above

2. Minutes 10th December 2013

Minutes signed as read and correct.

3. Matters Arising

- *Superfast Broadband.* Julian Cowans will be attending Zennor Parish Council meeting on 11th March to provide a Superfast Cornwall update to councillors and parishioners.
- **Action:** Invitation to parishioners (via Down Your Way and emailing) to attend 11th March meeting (**JG/CP**)

4. Declarations of Interest

None.

5. Planning

- a. *Registering of common land (update).* SN has received letters from various people, all unhelpful. His letter to George Eustice (in his capacity as Parliamentary Under-Secretary of State for DEFRA) which raised a number of specific questions was just forward to DEFRA who sent a standard reply (also received by other farmers). Andrew George has drawn up a list of objections to the registering of farmland as common land. JB said new legislation has gone through that requires TB testing of all cattle going on or coming off common land. Zennor farmer, Harry Mann, is objecting to the application which includes his land.
 - **Resolution:** ZPC will provide general support to farmers in the parish objecting to the registering of their land as common land.
- b. *Planning Application for comment - PA13/11514 Hillside Farm conservatory.* The applicant, John Linfield, presented and answered questions about his application.
 - **Resolution:** Unanimous approval subject to consideration being given to materials being traditional rather than UPVC and composite roof tiles.

6. Parish Plan

- a. *Neighbourhood Plan – scoping of ideas.* JP has suggested farmers put solar panels on their modern farm buildings. CP suggested flyer to go out with next Mermaid Echo (deadline 4th February), including examples of what a NP might include. NM suggested each councillor talk to parishioners they know.
 - **Action:** Rough out the text for the flyer and circulate to other councillors for comment (**JG**), plus **all councillors** to speak to people they know and feedback to next meeting.

7. Finance

- a. *Bank balance & budget.* Bank balance £3858.62 (as on 31st December statement). Budget unchanged since last meeting.
- b. *Clerk's wages payment.* Cheque issued for £530.46 (Clerk's wages for Oct-Dec 2013).
- c. *Parish Paths Co-ordinator fee payment.* Cheque issued to Ali Clough for £606.60 (for cutting Gold Paths).

8. Parish Paths

- Gold path cutting schedule completed by Ali Clough. JR has obtained clarification about cutting and billing arrangements from Terri Winchester (CC Countryside Partnerships Officer), plus an invoice template for claiming the grant.
- Terri is prepared to authorise the full annual grant (£606.60) for the cutting of the Gold paths; she accepts that, even though these have only received one cut instead of two this year, the time spent cutting them was commensurate with that for two cuts and was made necessary as a result of the density of the regrowth that had occurred as a result of the delay in appointing a new Parish Path Co-ordinator.
- JR will make a claim on behalf of ZPC later this week. Terri has accepted that AG will complete the cutting of isolated gates and stiles and Silver paths in the next couple of months, in time for ZPC to claim the remainder of the grant before the end of the financial year.
- In terms of the Silver path part of the grant, ZPC can use its discretion as to how to use this and can redirect the grant towards further work on Gold paths if necessary. Important, therefore, to identify which parts of the Silver paths do and don't need cutting before AG goes ahead, so that her time can be redirected to dealing with Gold path hotspots if appropriate.
- Normally, all Gold and Silver cutting would be completed by October, and Terri would prefer the grant to be claimed twice a year (eg August and December) after completion of the first and second cuts.
- As regards the South West Coast Path, ZPC declined the option of maintaining this path in 2013/14 (as one of a number of CC pilot arrangements with parishes with significant stretches of coastline). Terri is unsure as yet whether a similar option will be available for 2014/15.
- **Action:** Ask AG to cut lower part of path 120/5/1 in Foage Valley and to repaint yellow direction markers on church path, requesting costing from AG if there is not enough money in Silver path budget to cover this (**JR**).

9. Transport

- a. *Bus service update.* Report emailed by JP prior to meeting – 16A bus is now keeping much better time; fares increased on 5th January (single journey from Zennor to Penzance or St Ives has risen from £3.50 to £4.00, return ticket from £4.80 to £6.00 and single concession fare is now £2.00); negotiated extension to the route between Zennor and Gurnards Head on the early morning and late afternoon service is proving problematic. The drivers' schedule still says the route terminates at Zennor, with some drivers being reluctant to take passengers further (Paul Wright has embarked on an email correspondence with Cornwall Council about this, but no resolution so far in sight).
- Agreed that ZPC will write letter of support on behalf of Paul Wright if he wants. RM said a Penwith Community Network meeting about West Cornwall bus services was being arranged soon and it would be useful if to people representing ZPC attended. JB has received response from Bert Biscoe indicating that, owing to CC budget constraints, there was unlikely to be any further funding.
- **Action:** Copy Bert Biscoe letter to JP for information and ask her to keep ZPC updated (**JR**).

10. Correspondence

- a. *Police Report (December 2013)*. Report received from Terry Webb. No crimes recorded. He wishes to be kept informed about the public toilets.
- b. *Peninsular Community Health new bulletin*. For distribution
- c. *Andrew George MP - Casework surgeries poster* (for parish noticeboards); letter re Sustainable Communities Act and strengthening local decision-making (support of parish council sought), Neighbourhood Planning, badger TB vaccination programme, Government proposals to cap 1st tier councils. **Action:** Scan letter and email to councillors (**JR**).

11. Forthcoming Meetings

- a. *ZPC meeting 7.30 Tuesday 11th February 2014*

12. Other Business

- a. *Zennor public toilets (ZPC grant option)*. Steve Woods of CC has provided details of the grant available to ZPC to run the toilets in 2014/15 (but with no guarantee of any grant after that), together with a draft lease agreement, the land registry entry (showing the extent of the property) & a breakdown of the 2013/14 running costs incurred by CC (£4679.36). If the parish were to take on the running of the toilets then the grant on offer (for the 2014/15 financial year only) would be £3,913.20. The basis upon which grants have been calculated is on CC providing a grant to cover all of the fixed costs associated with the operation of the site and a half of the cleansing costs. These costs being based upon the site being operational from Easter through to the end of October. Steve and his colleague are willing to attend next ZPC meeting to answer any questions councillors may have.
 - **Action:** Invite Steve Wood to 11th February ZPC meeting (**JR**).
- b. *ZPC Standing Orders (draft for discussion)*. NL and JR had adapted the National Association of Local Council's model standing orders to create a draft for ZPC. The meeting accepted the draft document for adoption at next meeting.
- c. *ZPC website (update)*. No update owing to absence of NL.

Meeting closed 9.25pm

Minutes signed as correct by Chairperson

Signature.....

Date.....