

I hereby give notice that the Annual meeting of **Zennor Parish Council** will be held  
at **Zennor Village Hall** on **Tuesday 8<sup>th</sup> May** at **7.30pm**

All members of the Council are summonsed to attend the meeting, to which press & public are invited unless the Council otherwise directs. Business transacted will be according to the agenda below.

**Dated: 2<sup>nd</sup> May 2018**

**Signed: ..... Clerk**

**A G E N D A**

- 1. To note those Present and to receive any Apologies**
- 2. To appoint a Chairman for 2018-19**
- 3. To appoint a Vice-Chairman for 2018-19**
- 4. The Chairman & Vice-Chairman to sign their Declaration of Acceptance of Office**
- 5. To receive declarations of disclosable pecuniary and other interests, relating to any agenda item, and to determine requests for dispensation where applicable**
- 6. Public Participation:** to last no longer than 15 minutes unless agreed by the Chairman
- 7. To hear from Matthew Doughty from Nat West Bank re opportunities for Community Banking**
- 8. To discuss correspondence from EE regarding the Telecommunications Mast and authorise any action**
- 9. To receive and approve the Minutes of the last meeting held on 10<sup>th</sup> April 2018**
- 10. To note any Matters Arising that are not an agenda item:**
  - a) Defibrillator
  - b) AED Training
  - c) Printer
  - d) Church Bells
- 11. To review representation of Councillors of any External Committees**
  - a) Police Liaison Committee & Councillor Advocacy Scheme
  - b) Community Network Panel
- 12. To review and adopt the following Council Policies:**
  - a) Standing Orders
  - b) Financial Regulations
  - c) Broadcasting & Social Media Policy
  - d) Complaints Procedures
  - e) Freedom of Information & Data Protection
- 13. To determine meeting place & dates for next twelve months**
- 14. Councillors Reports**
  - a) To receive the Cornwall Councillor's Report and authorise any action
  - b) To receive the Towednack Parish Council Report and authorise any action
- 15. To receive the Police Report and authorise any action**

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**16. Planning:**

- a) **Applications:** None
- b) **Decisions:** None
- c) **Appeals:** **APP/D0840/W/17/3188788** Proposal: Installation of telecommunications compound including equipment cabinets, generator, satellite dishes and a 15m high pole on a concrete base. New opening formed in wall and provision of a 1.2m high fence surrounding the compound. Location: Land at Treen Farm, Zennor. Appellant: EE.
- d) **Pre-apps:** None
- e) **Unauthorised Planning:** None
- f) **To consider any other planning matter received at or before the start of the meeting**

**17. Highway Matters:**

- a) To receive the Transport Report and authorise any action
- b) To note any Highway issues that require reporting
- c) To note action taken regarding Caravan dumped at Trendrine
- d) To note any Fly Tipping that requires reporting

**18. Village Matters:**

- a) To receive an update on the Parish Plan and authorise any action
- b) To discuss the Parish becoming a Plastic Free Coastline and authorise any action
- c) To discuss the Great British Spring Clean and how it could be implemented in the Parish and authorise any action
- d) To discuss what to do with the photos from the Millennium Project and authorise any action

**19. Parish Path Matters:**

**20. To receive an update on Dark Skies**

**21. Financial Matters:**

- a) To receive the Summary of Accounts and approve invoices for payment
- b) To consider and approve the RFO's Annual Accounts for 2017/18 following Internal Audit
- c) To receive the Annual Governance & Accountability Return (AGAR) 2017/18 Part 2 Annual Internal Audit Report
- d) To consider and approve the AGAR 2017/18 Part 2 Section 1 Annual Governance Statement
- e) To consider and approve the AGAR 2017/18 Part 2 Section 2 Accounting Statements
- f) To review the Council's insurance arrangements
- g) To review the agreement with Towednack Parish Council regarding Clerk's expenses

**22. To receive the Clerk's Report and authorise any action**

**23. To receive and authorise any action relating to Correspondence**

**24. To note the Date of the next meeting as Tuesday 12<sup>th</sup> June 2018.**

**25. To note from Councillors items for the next Agenda**