

ZENNOR PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 12TH MARCH 2019 AT 7.30 PM IN ZENNOR VILLAGE HALL

1. PRESENT: Councillors Jon Brookes (Chairman), Sam Nankervis (Vice-Chairman), Millie Ainley, Jennifer Gourley, Katharine Heron. **IN ATTENDANCE:** Fiona Drew (Clerk). **APOLOGIES:** Councillor Lottie Millard, Peggy Rickaby (Transport Officer), Councillor Simon Elliott (Cornwall Council).

2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE: The Chairman declared interests as a Councillor for Towednack Parish Council, Vice-Chairman of the Dark Skies Group, on the Executive Committee of the Penwith Landscape Partnership, and regarding the parish paths.

3. PUBLIC PARTICIPATION: None.

4. ACTION REQUIRED ON MATTERS RAISED DURING PUBLIC PARTICIPATION: None.

5. MINUTES OF THE LAST MEETING HELD ON 12TH FEBRUARY 2019: It was **RESOLVED unanimously** that the minutes, previously circulated, were a true and accurate record of this meeting.

6. MATTERS ARISING:

a) Response from CALC regarding the wording in the Model Standing Orders: The Clerk read out the response from CALC. It was **RESOLVED unanimously** that Councillor Gourley would speak to the 50:50 Group to raise this as an issue, with agreement, following a response, to amend the wording for the Parish Council's Standing Orders to make them gender neutral. It was **agreed** to put this on the next agenda.

7. PLANNING:

a) Applications: PA19/01423 Proposal: Listed Building Consent to replace sliding sash windows and front door. Location: Bosigran Farm, Access track to Bosigran Farm, Pendeen TR20 8YX. Applicant: Mr I Marsh. Following a brief discussion, it was **RESOLVED unanimously** to support this application.

b) Decisions: None

c) Appeals: None

d) Pre-apps: None

e) Any other Planning Matter received at or before the start of the meeting: None

8. POLICE REPORT: In the absence of PCSO Webb who is on holiday until early April, PCSO Andrew Tonkin had emailed the Clerk to confirm that there had been no crimes and one incident reported in the last month, but this had turned out to be a false alarm.

9. COUNCILLOR REPORTS:

a) Cornwall Councillor Report: The Clerk read out Councillor Elliott's report. Discussion took place about the affordable housing development that has recently been passed at Planning Committee in AONB in Towednack. Councillor Heron suggested setting up a discussion group to look at housing, planning, need etc. within the Parish and the impact of ever-changing legislation. It was **agreed** to put this on the next agenda for further discussion, and that the Clerk would forward information from the CCLT presentation and material planning guidelines to new Councillors.

Councillor Elliott had offered free internet training in the Village Hall. The Council appreciated the offer and would look at moving this forward once the Wifi had been installed in the Hall. Regarding extending the Wifi to cover the Church, it was **agreed** that the Chairman would put Councillor Elliott in touch to discuss this direct with the PCC.

b) Chairman's Report: The Chairman explained how a Local Landscape Character Assessment (LLCA), would work, what the PLP's involvement was and reported that he has asked the architect to come to a Parish Council meeting. He had recently attended the Meet the Planners session with the Clerk. This had introduced the way planning would be working moving forward and Zennor would now be part of Area 1 with dedicated Planning Officers. It was **agreed** that the Clerk would circulate the presentation to all Councillors once it had been emailed to participants.

10. HIGHWAY MATTERS:

a) Buses: The Chairman reported that he had not yet heard back from the Community Bus Service and would follow this up. The Clerk reported that she had received a survey from Derek Thomas related to bus usage in the area and had forwarded the link to all those who had taken part in the Parish Survey.

b) Transport Report: None

c) Highway Issues: The Clerk noted that some of the work reported at the last meeting had been completed. Highways were scheduled to do the pothole on the Newmill / B3306 junction this week. It was **agreed** that the Clerk would follow up work that hadn't yet been done on the leats and report further pothole problems on the B3306 going towards Zennor.

d) Fly Tipping: None

11. VILLAGE MATTERS:

a) Parish Plan: A discussion took place about proposed SSSI designation in the Parish and issues with maintaining protection for the landscape. The Chairman reported that the Parish Map had fallen down and it was **RESOLVED unanimously** to organize for it to be replaced. The Chairman also reported that the Parish Noticeboards were falling apart. After discussion it was **RESOLVED unanimously** to look at costs to get them repaired and painted aqua blue to make them more visible and smarter.

b) Progress with the installation of the Wifi in the Village Hall: The Chairman reported that the Village Hall Committee had accepted the Parish Council's proposal to manage the Wifi installation and pay the first year's costs from the Community Chest grant that had now been received. The Clerk reported that the installation had been delayed due to BT Openreach but that it would hopefully be completed this month.

c) Rubbish Bins outside the Tinnars Arms: A discussion took place regarding the number and position of the bins outside the pub, and complaints that had been received about them being unsightly and obstructing the highway. It was **agreed** to write to the Managers to ask if they could take appropriate action to resolve this issue.

d) Facebook page for Zennor: Councillor Gourley reported that she currently has a Zennor Church page and a Zennor & St Ives page. It hasn't been used for a while but she had recently starting posting information about the Church and pantomime on it. It was **agreed** that she would update it as and when relevant, following meetings.

12. PARISH PATH MATTERS:

a) LMP Contract: Owing to the Chairman's declaration of interest, the Vice-Chairman took charge for this agenda item. The Clerk reported that she had received no more tenders following the advertisements put on the Parish Noticeboards, although Councillors did note that it had been seen as Councillor Gourley had received a comment regarding it of possible interest for the future. The Clerk informed Councillors of Sam Brookes' quote and it was **RESOLVED unanimously** to accept this tender for the footpath contract. The Clerk would sort out the necessary paperwork.

b) SWCP Contract: The Chairman rejoined the discussion. The Clerk reported that she had received no more tenders as with Item 12a). The Clerk informed Councillors of Tyrone Martin's quote and it was **RESOLVED unanimously** to accept this tender for the coast path contract. The Clerk would sort out the necessary paperwork.

13. FINANCIAL MATTERS:

a) Summary of Accounts: The Clerk circulated a Summary of the Accounts to date and invoices of £1136.64 were approved for payment.

b) Appointment of Internal Auditor: The Clerk explained that under the Annual Governance & Accountability Return (AGAR) for 2018/19 the Parish Council needed to appoint an internal auditor to check the paperwork and sign off this section of the report. It was **RESOLVED unanimously** that the Chairman would ask John Lindfield to undertake this role again.

14. CLERK'S REPORT: The Clerk reported that she would circulate end of year accounts to all Councillors prior to the April meeting for Council's consideration. She had attended the final part of the Working With Your Council training this week on Finance and GDPR, which had been useful and informative, and passed on feedback to Councillors. She had also attended the Meet the Planners session with the Chairman which he had already reported on.

15. CORRESPONDENCE: The Clerk had circulated the following correspondence prior to the meeting:

- a) Polling District and Polling Places Review – consultation notices had been put up on the Parish Noticeboards.
- b) Letter from Ron James regarding the use of Pentreath Painting – the Clerk read this out to Council and it was noted.
- c) Bulletins & Newsletters: Various for information.

16. DATE OF NEXT MEETING: Tuesday 16th April 2019. Councillor Gourley confirmed that the Hall had been booked for this date, and the Clerk had amended the website accordingly.

17. AGENDA ITEMS FOR NEXT MEETING: Councillors to contact the Clerk no later than Monday 8th April with items they wish to be included, other than those already noted in the minutes. Councillor Ainley sent her apologies in advance as she would be unable to attend.

There being no further business, the Chairman closed the meeting at 8.45pm.

Signed: _____ Chairman

Date: _____