

ZENNOR PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 16TH APRIL 2019 AT 7.30 PM IN ZENNOR VILLAGE HALL

1. PRESENT: Councillors Jon Brookes (Chairman), Sam Nankervis (Vice Chairman), Jennifer Gourley, Katharine Heron, Nick Lambert. **IN ATTENDANCE:** Fiona Drew (Clerk), Councillor Simon Elliott (Cornwall Council), Nicole Broadhurst (PLP). **APOLOGIES:** Councillors Millie Ainley & Lottie Millard, Peggy Rickaby (Transport Officer).

2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE: The Chairman has interests as a Councillor for Towednack Parish Council, Vice-Chairman of the Dark Skies Group, on the Executive Committee of the Penwith Landscape Partnership, and regarding the parish paths.

3. PUBLIC PARTICIPATION: None.

4. ACTION REQUIRED ON MATTERS RAISED DURING PUBLIC PARTICIPATION: None.

5. UPDATE FROM NICOLE BROADHURST ABOUT THE LOCAL LANDSCAPE CHARACTER ASSESSMENT: Nicole said that the PLP were now moving forward with the LLCA and were asking for volunteers to join them to help with the work. She explained what the LLCA involved and that it could either sit alone or would be useful as part of a Parish or Neighbourhood Plan. Following discussion it was **agreed** that Nicole and the PLP would deliver an evening introduction workshop at 6.30pm on 11th June, immediately prior to the Parish Council meeting at 7.30pm. This would be followed up by a Saturday day training session on 22nd June for all those interested. It was also **agreed** that Nicole would let the Chairman have a number of A5 flyers which could be delivered round the Parish to advertise the event, and posters would be put on the parish noticeboards and website.

6. MINUTES OF THE LAST MEETING HELD ON 12TH MARCH 2019: Following discussion, it was **RESOLVED unanimously** that the minutes, previously circulated, were a true and accurate record of this meeting.

7. MATTERS ARISING:

a) Village Map & Parish Noticeboard: The Chairman reported that he had spoken with Jack Cattran regarding repairs and painting the Gurnards Head noticeboard, as Jack had already been approached by the Church to sort out the other board. The Chairman will organize putting up the map as Jack is currently busy and it was **agreed** it would be good to get the map up before the summer season starts.

b) Wifi Installation at the Village Hall: The Chairman reported that the Wifi has been installed and is working very well. There is a possibility of extending this to the Church and he has passed on the information to Catherine and Chunky to see if they want to do this or not. Councillor Elliott suggested fitting a network enabled camera in the Church which would enable live streaming of services and would be happy to speak to the Church about this. It was **agreed** that the password for the Wifi would be passed on by David Gourley when he took bookings for the Hall. The Chairman thanked Councillor Elliott for all his help in facilitating getting this set up.

c) Bins by the Tinnars: The Clerk reported that she had had a response from Graham at the Tinnars, who had taken very prompt action to sort the issue out, and it was noted that the bins had now been moved.

d) Response from Derek Thomas & 50:50 Group re wording for Standing Orders: Councillor Gourley confirmed that as previously agreed, she had written to both Derek Thomas and the 50:50 Parliament Group to question the generic terms used in the Standing Orders on the grounds of inclusivity. Derek had responded saying that he agreed, would raise the matter and get it corrected. No response had yet been received from the 50:50 group.

8. PLANNING:a) **Applications:** Noneb) **Decisions:** Nonec) **Appeals:** Noned) **Pre-apps:** Nonee) **Any other Planning Matter received at or before the start of the meeting:** None

9. POLICE REPORT: The Clerk reported that there had been one crime involving a drunk male at a campsite who was found in possession of a sharp object in a public place. She also reported that the next Police Liaison Group meeting was due to take place on 24th April. Following discussion, it was **agreed** that no-one would attend but for future the Clerk would email all minutes out and if a particular issue came up then the Parish Council would look to send someone to represent them if necessary.

10. COUNCILLOR REPORTS:

a) **Cornwall Councillor Report:** Councillor Elliott reported that he would inform Councillors when the Community Chest applications were open in order to apply again to help fund the Wifi for another year. He was happy to run computer lessons prior to Parish Council meetings if it was felt there was enough interest. The Chairman asked if Councillor Elliott could forward him some information on what he proposed so this could be included in the next edition of the Mermaid's Echo. Councillor Elliott talked about housing and the danger of poor housing designs in the County as a result of the housing template that Cornwall Council were currently considering. He noted the lack of access to NHS dentists, particularly in rural areas, and the importance of the bus service in situations like this. He spoke of the Tour of Britain and the state of the highways. He had had meetings with Mike Peters and work was being done with regard to flooding and surface water at Gear Hill and Gear Lane. He asked what the Parish Council's priorities were for the coming month and said he would continue to push regarding the state of the highways.

11. HIGHWAY MATTERS:

a) **Community Bus Service:** The Chairman reported that the Community Bus Service have said they will look into what options there are and get back to him. He noted that the summer timetable had recently been published and asked if this would make a difference? Councillor Lambert asked if the open top buses allowed bus passes to be used on them?

b) **Transport Report:** None

c) **Highway Issues:** The Clerk reported that the problems with the leats had been noted by Highways but work hadn't yet been completed. There was nothing new to report this month.

d) **Fly Tipping:** None**12. VILLAGE MATTERS:**

a) **Housing Supplementary Planning Document Consultation and Discussion Group Parish Plan:** Councillor Heron reported to Councillors that she felt that this was affordability led and that it would be good to be proactive in a response. A long discussion took place regarding the impact of an affordability led strategy, what other options there were to new builds, and the importance of building what people actually needed. Councillor Elliott spoke on what Cornwall Council were currently doing in this area. Due to the deadline for a response, the Chairman suggested all Councillors look at the document and email their thoughts to everyone. It was **agreed** that Councillor Heron would then pull all comments together and email to all Councillors for approval prior to submitting a response on behalf of the Parish Council.

13. PARISH PATH MATTERS: None

14. FINANCIAL MATTERS:

a) Summary of Accounts: The Clerk circulated a Summary of the Accounts to date and invoices of £631.72 were approved for payment and income of £2311.96 noted.

b) Annual Accounts 2018 / 19: The Clerk had previously circulated a statement of accounts, payments and receipts, and a copy of the Fixed Asset Register, for the Councillors to consider. There were no questions and it was **RESOLVED unanimously** to approve the RFO's annual accounts for 2018/19.

c) Annual Governance & Accountability Return (AGAR) Certificate of Exemption: The Clerk explained that once again the Council could choose to exempt themselves from a limited assurance review. Following a brief discussion, it was **RESOLVED** unanimously that the Chairman sign the Exemption Certificate.

d) To receive the Annual Governance & Accountability Return (AGAR) 2018/19 Part 2 Annual Internal Audit Report: The Chairman read out the Internal Audit report completed by John Lindfield and a discussion took place about the two minor issues he had raised. It was **agreed** to ensure that the Chairman didn't sign anything relating to Parish Paths in future as he had declared an interest. It was also **RESOLVED unanimously** that due to the small volume of transactions and the cost involved, that the Parish Council didn't require a separate bank account for the reserves, provided clear details of the reserves were maintained as at present. The Chairman thanked John Lindfield for once again undertaking the audit at no cost to the Parish Council.

15. CLERK'S REPORT: None

16. CORRESPONDENCE: The Clerk had circulated the following correspondence for information prior to the meeting:

- a) Community Services Review
- b) Cornwall Countryside Access Forum Recruitment 2019
- c) Invitation to Highways Engagement Sessions in May
- d) Cornwall Planning Partnership Vacancies
- e) NALC Audit Code of Practice Consultation
- f) Road Safety & Community Speed Engagement Event 14th May 2019 at County Hall
- g) Rural Services Network re National Strategy Survey

17. DATE OF NEXT MEETING: Tuesday 14th May 2019 Parish Meeting to be held at 7.15pm followed by the Annual Meeting at 7.30pm. The Chairman would confirm with Chunky that there were no activities planned for Feast Week that would clash with these meetings.

18. AGENDA ITEMS FOR NEXT MEETING: Councillors to contact the Clerk no later than Monday 6th May with items they wish to be included, other than those already noted in the minutes.

There being no further business, the Chairman closed the meeting at 9.23pm.

Signed: _____ Chairman Date: _____