

I hereby give notice that the Annual meeting of **Zennor Parish Council** will be held
at **Zennor Village Hall** on **Tuesday 14th May 2019 at 7.30pm**
immediately following the conclusion of the Annual Parish Meeting

All members of the Council are summonsed to attend the meeting, to which press & public are invited unless the Council otherwise directs. Business transacted will be according to the agenda below.

Dated: 8th May 2019

Signed: Clerk

A G E N D A

- 1. To note those Present and to receive any Apologies**
- 2. To appoint a Chairman for 2019-20**
- 3. To appoint a Vice-Chairman for 2019-20**
- 4. The Chairman & Vice-Chairman to sign their Declaration of Acceptance of Office**
- 5. To receive declarations of disclosable pecuniary and other interests, relating to any agenda item, and to determine requests for dispensation where applicable**
- 6. Public Participation:** to last no longer than 15 minutes unless agreed by the Chairman
- 7. To consider any action required on matters raised during Public Participation**
- 8. To receive and approve the Minutes of the last meeting held on 16th April 2019**
- 9. To note any Matters Arising that are not an agenda item:**
 - a) To update on progress regarding the Village Map and Parish Noticeboard
 - b) To note any further response regarding wording for the Standing Orders
- 10. To note Lottie Millard's letter of resignation**
- 11. To review representation of Councillors on any External Committees**
 - a) Police Liaison Committee
 - b) Community Network Panel
- 12. To determine meeting place & dates for next twelve months**
- 13. Planning:**
 - a) **Applications: PA19/03075** Proposal: Installation of 3 roof windows to rear pitch of barn. Location: Kerrow Barn, Higher Kerrowe Farm, Newmill, Penzance. Applicant: Mr Barry Heather.
 - b) **Decisions: PA19/01423** Proposal: Listed Building Consent to replace sliding sash windows and front door. Location: Bosigran Farm, Access Track to Bosigran Farm, Pendeen TR20 8YX Applicant: Mr I Marsh **WITHDRAWN**
 - c) **Appeals:** None
 - d) **Pre-apps:** None
 - e) **To consider any other planning matter received at or before the start of the meeting**
- 14. Councillors Reports**
 - a) To receive the Cornwall Councillor's Report

**ZENNOR PARISH COUNCIL AGENDA
TUESDAY 14TH MAY 2019
PG 2**

15. To receive the Police Report

16. Highways Matters:

- a) To receive the Transport Report
- b) To note action taken following last meeting and discuss any further Highways issues that require reporting
- c) To note any Fly Tipping that requires reporting

17. Village Matters:

- a) To note Councillor Heron's report on the Housing Supplementary Planning Document
- b) To discuss the Local Landscape Character Assessment

18. Parish Path Matters

19. Financial Matters:

- a) To receive the Summary of Accounts and approve invoices for payment
- b) To review the Council's Fixed Asset Register
- c) To consider and approve the Annual Governance & Accountability Return (AGAR) 2018/19 Part 2 Section 1 Annual Governance Statement
- d) To consider and approve the AGAR 2018/19 Part 2 Section 2 Accounting Statements
- e) To review signatory and online banking arrangements
- f) To review the Council's insurance arrangements
- g) To review the agreement with Towednack Parish Council regarding Clerk's expenses

20. To receive the Clerk's Report

21. To receive Correspondence:

- a) Dogs on Beaches pre engagement letter from Cornwall Council

22. To note the Date of the next meeting as Tuesday 11th June 2019

23. To note from Councillors items for the next Agenda