

# ZENNOR PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 12TH NOVEMBER 2019 AT 7.30 PM IN ZENNOR VILLAGE HALL

**1. PRESENT:** Councillors Jon Brookes (Chairman), Sam Nankervis (Vice Chairman), Katharine Heron, Jennifer Gourley, Nick Lambert, Liz Thompson. **IN ATTENDANCE:** Councillor Simon Elliott (Cornwall Council), Fiona Drew (Clerk). **APOLOGIES:** Peggy Rickaby (Transport Officer), PCSO Terry Webb.

**2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE:** The Chairman has interests as a Councillor for Towednack Parish Council, Vice-Chairman of the Dark Skies Group, on the Executive Committee of the Penwith Landscape Partnership, and regarding the parish paths.

**3. PUBLIC PARTICIPATION:** 3 members of the public were present. No matters were raised.

**4. ACTION REQUIRED ON MATTERS RAISED DURING PUBLIC PARTICIPATION:** None

**5. MINUTES OF THE LAST MEETING HELD ON 10<sup>TH</sup> SEPTEMBER 2019:** It was **RESOLVED unanimously** that the minutes, previously circulated, were a true and accurate record of this meeting.

### **6. MATTERS ARISING:**

**a) To Update on Planning Applications from Last meeting:** Councillor Elliott updated on PA19/06922 which was still waiting for a decision. He had told the agent that he would not be calling it to Committee if it was refused as this would be going against the Parish Council, the Planners and residents views.

**b) To Update on proposed recommendations for Zennor by the Community Governance Review Panel:** The Clerk confirmed that the recommendations had been made to the panel that there be no change to Zennor's parish boundaries. Councillor Elliott confirmed that the Panel were still considering Morvah and whether it should be grouped with another Parish.

### **7. PLANNING:**

#### **a) Applications:**

**i) PA19/09170 Proposal:** Change of Use of Guesthouse, Warden's Accommodation and Café to Single Residential Dwelling. Location: Zennor Chapel Guest House, Road Between B3306 & The Old Vicarage, Zennor. Applicants: Mr & Mrs Hudson. The Chairman invited Mr Hudson to outline his proposal. Councillors asked him a number of questions and following discussion it was **RESOLVED unanimously** to accept the application as it stood for change of use.

#### **b) Decisions:**

**i) PA19/06805 Proposal:** Listed building consent for replacement of existing kitchen floor. Location: Widdershins, Pump Road, Zennor TR26 3BY. Applicant: Reseigh Fooks. **APPROVED WITH CONDITIONS.**

**ii) PA19/07368 & PA19/07369 Proposal:** New roof window to rear, replacement guttering and channel drain, internal alterations including new wood burner and the associated Listed Building consent for this change of use. Location: Widdershins, Pump Road, Zennor TR26 3BY. Applicant: Reseigh Fooks. **APPROVED WITH CONDITIONS.** The Clerk read out an email from the planning officer regarding black out blinds and it was **agreed** to email and thank him for his advisory note on this.

**c) Appeals:** None

**d) Pre-apps: PA19/02737/PREAPP** Proposal: Pre-application advice for conversion of granite barn to a residential property. Location: Brook Cottage, Treddinick, Newmill, Penzance. Applicant: Christian A Jeeves. A brief discussion took place and the Clerk would notify Councillors once the Planning Officer had given her advice.

**e) Any other Planning Matter received at or before the start of the meeting:** The Clerk informed Councillors of **PA19/09597** which had come in that afternoon. The Vice-Chairman took the Chair for this item, as the Chairman and Councillor Gourley declared an interest being on the Village Hall Committee, and it was **agreed** to ask for an extension to discuss at the next meeting, when Councillors had had a chance to look at the paperwork properly.

## **8. COUNCILLOR REPORTS:**

**a) Chairman's Report:** Nothing else that was not already on the agenda.

**b) Cornwall Councillor Report:** Councillor Elliott reported on his visit to the School Nurse Conference, School Transport and what was happening regarding rubbish collections, and how these issues might affect Zennor. He also discussed Highways and issues with the roads in the area.

**9. POLICE REPORT:** There were no crimes to report. The Clerk reported that PCSO Webb had asked Councillors to encourage people to report anything suspicious, however small, via 101 or 999. Councillor Elliott said this could also be done via the 101 website.

## **10. HIGHWAY MATTERS:**

**a) Transport Report:** Peggy Rickaby had informed the Clerk that she had distributed the bus timetables as usual and there had been no further changes in service. Councillor Ainley was not present to feedback on the Community Bus.

**b) B3306 at Chykembro:** The Clerk had emailed Highways to see if they had any knowledge or information as to what the small granite structure that had been uncovered was. They asked for a photograph of it, however the Chairman confirmed that it had already been removed. Work was ongoing here.

**c) Speed of Traffic and Parking in Zennor:** The Clerk confirmed that following discussions with PCSO Webb and Highways, a pole had been put up to enable speed to be monitored. This would take about 7 days when it went live, although Highways could not confirm exactly when this would be. Further discussion could then take place based on the results of the monitoring. Regarding parking, PCSO Webb had confirmed to the Clerk that the only way of stopping vehicles parking somewhere is yellow lines. If an emergency vehicle needed to get through then it would do.

**d) Highway Issues:** Councillor Thompson reported potholes by the Tremedda Farm Entrance and it was **agreed** the Clerk would report these. Poor drainage was also discussed on the road heading down towards Newmill and Councillor Elliott said he had discussed this with Mike Peters about six months ago and it had been added to Highways work schedule. He said he would chase this up.

**e) Fly Tipping:** It was noted that the Clerk had already reported the fly tipping at Towednack junction.

## **11. VILLAGE MATTERS**

**a) How the Parish can work towards becoming Carbon Neutral:** Councillor Heron suggested doing an audit by household of carbon footprints using an online app. It was suggested to put something in the next issue of the Mermaid's Echo and ask people to respond. Discussion took place about how to collect the information and Councillor Gourley suggested speaking to the WI to see if they would become involved. Councillor Elliott said he could see if someone would come out with an infrared gun to measure energy leaking from roofs. He said he would be happy to look at funding for use in his area and would speak to Councillor Mitchell about the possibility of sharing costs so that Towednack could use too. Discussion also took place around the pros and cons of electric cars and car sharing.

**b) Village Christmas Tree:** The Chairman reported that he and the Clerk had visited Westley Christmas Trees in Goldsithney and found a suitable 14ft tree. The cost would be £10 per foot. It was **RESOLVED unanimously** to purchase the tree and the Chairman and John Lindfield would collect it on 28<sup>th</sup> November.

**c) Update on Progress with the LLCA:** Not everyone had returned their forms yet, but would do so shortly. After discussion it was **agreed**, as well as handing them into the PLP, to meet as a group and discuss the data that had been gathered to pull everything together for the Parish's own use.

## **12. PARISH PATH MATTERS:**

**a) Any footpath or coast path issues:** The Clerk read out an email from Tyrone Martin confirming that there were no issues during cutting on the coast paths. It was **agreed** that the Clerk would report flooding at the cattle grid stile near the B3306 towards Gurnards Head.

**b) Work regarding access at Higher Porthmeor Farm:** The Clerk reported that work had now been completed here.

**c) Response from the National Trust regarding grazing at Gurnard's Head:** Councillor Thompson reported that she had received a report about the ecology of the area that had been done but not published. More recently she had received an email that had changed the order of grazing and that the ponies were now on Gurnards Head not Boswednack Head and that the impact of this would be assessed each week to see what the land looked like. It was **agreed** that it would be good to monitor this and that Councillor Thompson would coordinate this, if Councillors fed back to her she could then feedback any concerns to the National Trust.

**13. DARK SKIES:** The Chairman reported that the recent events to promote the application had been postponed due to bad weather and would hopefully take place in January. A discussion took place about the impact the designation would have on exiting lights and the Chairman confirmed that nothing would happen with them, but changes would be in the future. Once the designation had been received there should be finance available to change things moving forward and it was a long-term process.

## **14. FINANCIAL MATTERS:**

**a) Summary of Accounts:** The Clerk circulated a Summary of the Accounts to date and invoices totaling £788.00 were approved for payment.

**b) Budget Update:** The Clerk circulated a budget update for the second quarter; no queries were raised by Councillors. The Clerk confirmed that she would be doing a draft 2020/21 budget for consideration at the next meeting. She asked if Councillors had any suggestions they would like included please could they email her no later than Tuesday 19<sup>th</sup> November. It was **agreed** that the Clerk would put funds for a Community Project on the next agenda. A discussion took place regarding the defibrillator maintenance costs that had been agreed previously and it was **agreed** that Councillor Lambert would investigate and let the Clerk know.

**c) Half-Yearly Reconciliations:** The Clerk reported that this had been completed, as required by Financial Regulations 2.2, by Councillor Gourley who confirmed that everything was satisfactory.

## **15. CLERK'S REPORT:**

**a) Website Accessibility Requirements:** The Clerk and Councillor Elliott outlined the requirements for website accessibility by September 2020 and the Clerk confirmed that she had asked Adam Curtis to let her know what the cost of becoming compliant was likely to be. The Clerk would feedback on any information she got from the Community Network Links who were looking into the viability of this for smaller parishes.

**b) NALC Model Financial Regulations:** The Clerk reported that there were a couple of minor amendments to the Financial Regulations that she would circulate to all Councillors and put on the next agenda for discussion.

**c) Incident Report Card Training:** The Clerk reported on the training she had undertaken in September. This included reporting for dog fouling, fly tipping & littering. It was **agreed** that she would send out the power point presentation for Councillors to look at and request cards for Councillors to use.

**16. CORRESPONDENCE:**

- a) Cornwall Council – Housing Supplementary Planning Document Final Consultation – 2<sup>nd</sup> December 2019 – noted.
- b) Cornwall AONB Annual Conference, Wadebridge – 23<sup>rd</sup> November 2019 – noted.
- c) CALC – AGM, Truro – 26<sup>th</sup> November 2019 – noted.
- d) Cornwall Council – Community Road Safety Forum, Launceston Town Hall – 3<sup>rd</sup> December 2019 – noted.
- e) NALC – Consultation briefing re 5g Mobile Coverage in Rural Areas – noted.
- f) Cornwall Council – Tour of Britain 2020 Presentation – noted.
- g) CALC – VE Day Celebrations – 8<sup>th</sup>-10<sup>th</sup> May 2020 – noted.
- h) Penderew Beach Development – have contacted all PCs to help protect the AONB. The Chairman would reply.
- i) Polling Districts and Polling Places Order – noted.

**17. DATE OF NEXT MEETING:** Tuesday 10<sup>th</sup> December 2019.

**18. AGENDA ITEMS FOR NEXT MEETING:** Councillors to contact the Clerk no later than Monday 2<sup>nd</sup> December with items they wish to be included, other than those already noted in the minutes.

There being no further business, the Chairman closed the meeting at 21.15.

Signed: \_\_\_\_\_ Chairman Date: \_\_\_\_\_