

ZENNOR PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 10TH DECEMBER 2019 AT 7.30 PM IN ZENNOR VILLAGE HALL

1. PRESENT: Councillors Jon Brookes (Chairman), Sam Nankervis (Vice Chairman), Jennifer Gourley, Katharine Heron, Nick Lambert, Liz Thompson. **IN ATTENDANCE:** Fiona Drew (Clerk), Peggy Rickaby (Transport Officer). **APOLOGIES:** Councillor Millie Ainley, Councillor Simon Elliott (Cornwall Council).

2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE: The Chairman has interests as a Councillor for Towednack Parish Council, Vice-Chairman of the Dark Skies Group, on the Executive Committee of the Penwith Landscape Partnership, and regarding the parish paths. He and Councillor Gourley also declared an interest in Item 7ai) as they are both on the Village Hall Committee

3. PUBLIC PARTICIPATION: 4 members of the public were present. No matters were raised.

4. ACTION REQUIRED ON MATTERS RAISED DURING PUBLIC PARTICIPATION: None

5. MINUTES OF THE LAST MEETING HELD ON 12TH NOVEMBER 2019: It was **RESOLVED unanimously** that the minutes, previously circulated, were a true and accurate record of this meeting.

6. MATTERS ARISING:

a) To Note Collection of Christmas Tree: The Chairman confirmed that he and John Lindfield had collected the tree and it was now up and decorated.

7. PLANNING:

a) Applications:

i) PA19/09597 Proposal: Listed building consent: New gateway and timber gate. Location: Village Hall, Road Between B3306 and the Old Vicarage, Zennor. Applicant: Mr Harry Mann, Chairman of Village Hall Committee. The Chairman and Councillor Gourley had declared an interest so the Vice-Chairman took over for this item at 7.35pm. Peggy Rickaby explained the application and why the Village Hall Committee wanted to put in the new gateway and gate. Councillor Lambert arrived at 7:38pm. It was **RESOLVED unanimously** to support the application. The Chairman took over the meeting at 7.41pm.

iv) PA19/09539 Proposal: Variation of condition 4 in respect of application PA19/06805 (Listed Building Consent for replacement of existing kitchen floor). Location: Widdershins, Pump Road, Zennor TR26 3BY. Applicant: Reseigh Fooks. Reseigh Fooks explained why she was requesting this variation and after a brief discussion it was **RESOLVED unanimously** to support the application for variation.

ii) PA19/09530 Proposal: Listed building consent: Work to replace non-compliant windows / door with conservation approved single glazed sashes and solid door. Location: Widdershins, Pump Road, Zennor TR26 3BY. Applicant: Reseigh Fooks. Reseigh Fooks explained that the Conservation Officer had requested these replacements. A lengthy discussion took place and it was **RESOLVED unanimously** to object to the application as Councillors do not think that the double glazing that is currently in place significantly affects the historic footprint of this building, and that in light of the current climate emergency, the energy efficiency of double glazed-windows must be recognized. As a result, they do not feel that the applicant should have to replace these windows and door and would be prepared to support permission for them to be retained, given the precedent set previously at Bridge House, where retrospective permission was granted.

iii) **PA19/09531** Proposal: Listed building consent: Replacement of existing concrete floors in living room and bedroom. Location: Widdershins, Pump Road, Zennor TR26 3BY. Applicant: Reseigh Fooks. It was **RESOLVED unanimously** to support this application.

b) **Decisions:** None

c) **Appeals:** None

d) **Pre-apps:** None

e) **Any other Planning Matter received at or before the start of the meeting:** None

8. COUNCILLOR REPORTS:

a) **Chairman & Other Councillors Reports:** The Chairman had nothing else to report that was not already on the agenda. Councillor Gourley reported on the recent Planning workshop she had attended. The Heritage workshop highlighted the need to check applications involving significant buildings, and the Planning Enforcement workshop highlighted that enforcement was discretionary, proportionate and appropriate to the area. If it will cause no harm Enforcement won't take any action. The Chairman noted that issues like heritage were important for the Parish Plan which needed rewriting and hopefully the work done on the LLCA should move this forward. It was **agreed** to put this on the next agenda.

b) **Cornwall Councillor Report:** The Clerk reported that Councillor Elliott was pushing Highways and Cornwall Council regarding the ongoing problems with surface water on the roads. He had noted that £200K would be available to sort out all potholes etc. along the Tour of Britain Cycle route which would be passing along the B3306 in September 2020.

9. **POLICE REPORT:** PCSO Webb was on holiday so there was no crime report this month.

10. HIGHWAY MATTERS:

a) **Transport Report:** None.

b) **B3306 at Chykembro:** The Clerk had forwarded notification from Highways that there was a temporary restriction of traffic in place until 29th February 2020 as a result of the work taking place to stabilize the embankment.

c) **Highways Winter Maintenance Service:** The Clerk had circulated this to all Councillors.

d) **Speed of Traffic and Parking in Zennor:** The monitoring box had now been removed and it was **agreed** to wait until the results of this came back and then discuss further. A discussion took place regarding parking in the village when the pub etc. would be busier in the summer. The Chairman suggested to Reseigh Fooks that she put up a sign outside her property which might help deter vehicles from parking there.

e) **Highway Issues:** The Chairman invited Reseigh Fooks to speak regarding the problems she had had recently with Highways and flooding outside her property. It was **agreed** to note this and bear in mind when any resurfacing of Pump Road took place. The Clerk had reported previously the potholes along the B3306 which had been mended but the repairs didn't last long and they had already started breaking up again. Councillor Thompson reported a number of potholes at Tremedda and it was **agreed** the Clerk would report these. Councillor Lambert reported that on the Gurnards Head to Treen road the tarmac had broken up badly, and there were issues with drainage at the final large manhole, and it was **agreed** that the Clerk would report this.

f) **Fly Tipping:** None

11. VILLAGE MATTERS

a) How the Parish can work towards becoming Carbon Neutral: The Clerk reported that Councillor Elliott was still waiting to hear back from Councillor Mitchell regarding joint funding for an infrared heat gun but would see what money he had available to go ahead with this for his Ludgvan ward. Councillor Heron had found a number of free websites for calculating carbon footprints, including some which looked at multiple sources to build up a picture of the village as a whole. It was **agreed** that the Chairman would talk to the WI about assistance in collating this information and include details of the websites in the next edition of the Mermaids Echo.

b) Update on Progress with the LLCA: There had been no feedback on this from the PLP. It was **agreed** to get everyone together that had been involved in the project in the New Year and go through the data, and look at in relation to the Parish Plan.

12. PARISH PATH MATTERS:

a) Any footpath or coast path issues: The Clerk had reported flooding at the cattle grid stile near the B3306 towards Gurnards Head. However, the response from the Countryside Access Team was that no action would be taken at present. It was **agreed** Councillor Thompson would email the Clerk details of the problem. Councillor Gourley noted that it had been solved previously and it looks like the leat has been allowed to become blocked on the road side. Councillor Lambert pointed out that it was no less significant just because it was ongoing.

b) LMP & SWCP Grants: The Clerk reported that notification had been received regarding the LMP & SWCP grants for 2020/21 and it was **RESOLVED unanimously** to accept the grant and look at contractors to undertake the cutting.

c) Update on the National Trust grazing at Gurnard's Head: Councillor Thompson reported that she has been down twice to the site and noted that the ponies were not really eating the grass but grazing on the tussocks. It was **agreed** that she would email the National Trust with the feedback and concerns from her observations

13. DARK SKIES: None

14. FINANCIAL MATTERS:

f) SLCC membership for 2020/21: The cost for this is £122 and it was **RESOLVED unanimously** to agree this for a further year, with costs to be split 25/75 with Towednack.

a) Summary of Accounts: The Clerk circulated a Summary of the Accounts to date and invoices totaling £2095.50 were approved for payment.

b) Community Project: It was **agreed** to discuss this further at the next meeting.

c) Community Chest Grant for Village Hall Wifi: It was **agreed** to submit this for £500.00.

d) Section 137 Increase: The increase to £8.32 per elector was noted.

e) Annual Allowance for Clerk: Following discussion it was **RESOLVED unanimously** to agree to a £120 annual allowance (equivalent of £10 per month) or the Clerk towards expenses of working from home, to be paid quarterly.

g) Draft Budget for 2020/21: A discussion took place regarding the defibrillator maintenance costs and it was **agreed** to email the Tinnars to confirm the arrangements regarding maintenance costs and to ensure that the compliance checks were being carried out. It was **RESOLVED unanimously** to accept the draft budget as previously circulated.

h) Precept for 2020/21: It was **RESOLVED unanimously** to agree no change to the precept of £4,500 and the Clerk would submit the relevant paperwork to Cornwall Council.

15. COUNCILL ADMINISTRATION MATTERS:

a) Financial Regulations: It was **RESOLVED unanimously** to accept the amendments circulated previously by the Clerk and to approve the amended Financial Regulations with a view to adopting this draft at the next meeting.

b) FOI Request: The Clerk outlined the request that had been made by Ms Cooper and confirmed that this had now been withdrawn and no action was required:

c) Councillor Email Addresses: Item 15b) had highlighted the need for Councillors to have proper Parish Council emails addresses. A discussion took place regarding this and it was **agreed** that the Clerk and Councillor Lambert would look into options for this.

d) Incident Report Cards: Currently the Chairman was the only Councillor who had completed the training and the Clerk gave him Incident Report Cards to use.

16. CLERK'S REPORT:

a) Website Accessibility Requirements: The Clerk confirmed that she had included a figure in the budget in case this was necessary and as yet had had no feedback on this from Vanessa Luckwell.

17. CORRESPONDENCE:

a) CALC – Purdah – noted.

b) NALC – Consultation Strengthening Police Powers to Tackle Unauthorized Encampments – 19th February 2020

c) Tessa Snellgrove, Volunteer Cornwall – provision of support for families and children in the area. It was **agreed that the Chairman would pass on to Izzy and see if she would be interested and could get people together.**

d) Cornwall Council – Localism Newsletter – noted.

18. DATE OF NEXT MEETING: Tuesday 14th January 2020.

19. AGENDA ITEMS FOR NEXT MEETING: Councillors to contact the Clerk no later than Monday 6th January with items they wish to be included, other than those already noted in the minutes. Access to Treen Cove.

There being no further business, the Chairman closed the meeting at 20.57.

Signed: _____ Chairman

Date: _____