

# ZENNOR PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 11<sup>TH</sup> FEBRUARY 2020 AT 7.30 PM IN ZENNOR VILLAGE HALL

**1. PRESENT:** Councillors Jon Brookes (Chairman), Sam Nankervis (Vice Chairman), Jennifer Gourley, Nick Lambert, Liz Thompson. **IN ATTENDANCE:** Fiona Drew (Clerk), Peggy Rickaby (Transport Officer). **APOLOGIES:** Councillors Katharine Heron. Councillor Simon Elliott (Cornwall Council)

**2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE:** The Chairman has interests as a Councillor for Towednack Parish Council, Vice-Chairman of the Dark Skies Group, on the Executive Committee of the Penwith Landscape Partnership, and regarding the parish paths.

**3. PUBLIC PARTICIPATION:** 5 members of the public was present.

**4. ACTION REQUIRED ON MATTERS RAISED DURING PUBLIC PARTICIPATION:** None

**5. MINUTES OF THE LAST MEETING HELD ON 14<sup>TH</sup> JANUARY 2020:** It was **RESOLVED** unanimously that the minutes, previously circulated, were a true and accurate record of this meeting.

**6. MATTERS ARISING:**

a) **PA19/10653:** Listed Building Consent re Bosigran - application still pending.

b) **Thermal imaging camera:** Grant application has been submitted and is still pending.

c) **Cattle Grid Stile:** Work has not yet been carried out. As this was still dangerous given the current rain, particularly for visitors, it was **agreed** that the Clerk would follow this up.

**7. PLANNING:**

**a) Applications:**

i) **PA20/00633** Proposal Change of use, alterations and extensions to old agricultural buildings now used for domestic storage to form two holiday letting units. Location: Milldowns, Farm Access Track to Mill Downs, Newmill. Applicant: Mr & Mrs Peter Willans. The Chairman invited Peggy Rickaby to outline the application and answer any questions. It was **RESOLVED** unanimously to support this application as it was well designed, and involved clustering of local buildings that would be part of the farm.

**b) Decisions:**

i) **PA19/06922** Proposal: Conversion of Barn to form Dwelling and Associated Works. Location: Land SSE of Heather Brae Road from Trye Valley to Entrance to Mill Downs, Newmill TR20 8UY. Applicant Mrs S Martin. **REFUSED.**

ii) **PA19/09530** Proposal: Listed building consent: Work to replace non-compliant windows / door with conservation approved single glazed sashes and solid door. Location: Widdershins, Pump Road, Zennor TR26 3BY. Applicant: Reseigh Fooks. **APPROVED WITH CONDITIONS.**

iii) **PA19/02737/PREAPP** Proposal: Pre-application advice for conversion of granite barn to a residential property. Location: Brook Cottage, Treddinick, Newmill, Penzance. Applicant: Christian A Jeeves. **ADVICE GIVEN.**

c) **Appeals:** None

d) **Pre-apps:** None

e) **Correspondence related to planning:**

i) Cornwall Council – EP&E Local Plan – Consultation Notification: Cornwall Design Guide & Cornwall Streetscape Design Guide – 2<sup>nd</sup> March 2020 – noted.

ii) Cornwall Council – Planning News for Local Councils & Agents – noted.

f) **Any other Planning Matter received at or before the start of the meeting:** None

## 11. HIGHWAY MATTERS:

a) **Transport Report:** Peggy reported that she had received no more information regarding the new buses but would keep an eye out for a new timetable. Car sharing was discussed but it was agreed that it would be difficult to make this work.

b) **Highway Issues:** Issues along the B3306, the Gurnards Head to Treen Road and Pump Road were still outstanding. A resident raised concerns that work seemed to have been delayed and wouldn't be completed on time. Issues were discussed regarding safety with the barriers extending further into the road and bollards falling over. It was **RESOLVED unanimously** to write to Cormac with these concerns and ask if signage could be put in place before half term next week, highlighting that there was only a single track whilst work was taking place. It also agreed to check how long work was likely to take and the impact of any delays on the cost of the project.

c) **Fly Tipping:** None

d) **Speed Monitoring on Pump Lane:** The report from Highways had been circulated previously. It was **RESOLVED unanimously** that no further action should be taken in light of the findings.

## 8. COUNCILLOR REPORTS:

a) **Chairman & Other Councillors Reports:** The Chairman had nothing else to report that was not already on the agenda. Councillor Thompson had recently attended a green tourism event in St Just.

b) **Cornwall Councillor Report:** Councillor Elliott had sent in a report regarding highway issues that he was due to discuss with James Hardy, and the Tour of Britain.

9. **POLICE REPORT:** None. The Police Liaison Group had restarted last month following the arrival of the new Inspector.

## 10. VILLAGE MATTERS

a) **How the Parish can work towards becoming Carbon Neutral:** Councillor Lambert had recently heard a speaker from Extinction Rebellion and suggested inviting them to do a talk at the Village Hall. It was **agreed** to look into this.

b) **Parish Plan & the Local Landscape Character Assessment (LLCA):** It was **agreed** to meet on Monday 2<sup>nd</sup> March at 5.30pm at the Lamberts. Councillor Gourley would email everyone to let them know and ask everyone to bring their data in electronic form.

## 12. PARISH PATH MATTERS:

a) **Access to Treen Cove:** Councillor Lambert showed pictures and a map to clarify what the situation was. Following discussion, it was **agreed** as follows: Councillor Lambert would start the process of designation for the current path, asking Councillor Elliott to guide him through the process. He would also clarify the situation regarding the current designation with Cornwall Council. The Clerk would write to the owners of Cove Cottage to explain the situation and see if a mutually agreeable solution could be reached regarding the definitive silver footpath.

**b) Dog Mess issues on the path from the Church to Zennor Head and other fields:** The Vice Chairman confirmed that the NFU don't do dog mess signs. Following discussion around what signage was available from Cornwall Council, it was **agreed** that Councillor Gourley would get a price from Mike at Bridge House to make three signs and feedback to Council regarding design and cost.

**c) Any footpath or coast path issues:** None.

**d) Tendering process for Path cutting:** Owing to the Chairman's declaration of interest, the Vice-Chairman took the chair for this agenda item. The Clerk confirmed that she had received all the paperwork from Cornwall Council for the LMP and SWCP grants and cutting schedule for 2020/21. She had had an expression of interest from both current contractors to requote for the relevant contracts. It was **RESOLVED unanimously** that the Vice-Chairman would put posters on the Parish noticeboards inviting anyone interested in tendering for either contract to contact the Clerk, with a deadline for tenders to be received no later than Monday 2<sup>nd</sup> March. All tenders received would then be considered at the March meeting. Discussion took place regarding the timing of the cuts and it was **agreed** that Councillors would notify the Clerk when they felt the cuts should take place based on bracken and other growth.

**e) Update on the National Trust grazing programme:** Councillor Thompson reported that she hadn't had any further communication from the National Trust. Councillor Lambert confirmed that the ponies were still destroying everything at Boswednack. No ecology left. It was **agreed** Councillor Thompson would write to Ash Pearson again regarding the effect this was having on the local ecology.

**13. DARK SKIES:** The Chairman reported that he had carried out meter readings recently which had been very positive. Zennor had been the darkest place on the whole peninsula. The readings had been sent off to the International Dark Skies Association. However, they needed to be done over a period of a month rather than just on one night.

#### **14. FINANCIAL MATTERS:**

**a) Summary of Accounts:** The Clerk circulated a Summary of the Accounts to date and receipts totaling £677.96 were noted.

**b) Review Service Charge payment for Defibrillator at the Tinnors Arms:** It was **RESOLVED unanimously** to pay the annual maintenance cost for 2020/21 with this to be reviewed in November prior to next year's budget being set. It was also **agreed** to discuss with the Tinnors Arms how they would feel about taking on the cost in future years.

#### **15. COUNCIL ADMINISTRATION MATTERS:**

**a) Email Addresses:** Following correspondence received from the Government Digital Office it was **RESOLVED unanimously** to set up a [clerk@zennorparishcouncil.gov.uk](mailto:clerk@zennorparishcouncil.gov.uk) email address with GSuite. The current cost for this is £4.14 per month (plus VAT) and the Clerk will set this up via direct debit. The Chairman, Vice-Chairman and Councillor Lambert will set up their own email addresses to use for Parish Council business and inform the Clerk once this had been done.

**b) May Meeting:** No longer an issue.

**c) Councillor Vacancy:** The Clerk confirmed that she had done posters to go up on the boards regarding this vacancy, inviting anyone interested to contact her not later than Friday 6<sup>th</sup> March so this could be discussed at the next meeting.

**d) Code of Conduct training:** The Clerk confirmed the dates for this and noted that Councillors Gourley & Thompson would attend the session in Camborne on 18<sup>th</sup> March.

**16. CLERK'S REPORT:**

**a) Clerk's Employment:** The Clerk informed Councillors that she had got the job as Clerk to St Erth Parish Council and would be starting officially on 1<sup>st</sup> April. She would be leaving Towednack and recruitment was currently taking place. She would continue at Zennor but asked for some flexibility occasionally regarding meeting dates in case of clashes. It was **agreed** to see how things worked for both the Council and the Clerk.

**b) SLCC Training:** The Clerk reported back on training she had attended in Plymouth which included finance, website accessibility and climate change.

**c) CALC AGM:** The Clerk had attended this recently in Truro.

**17. CORRESPONDENCE:**

**a)** Cornwall Council – Town & Parish Council Newsletter – to note items in relation to agenda items

**b)** Western Power Distribution – Stakeholder Workshop RCS Wadebridge, 25<sup>th</sup> February – noted.

**c)** Cornwall Community Flood Forum – March Workshops – noted.

**d)** Cornwall Council – Localism Climate Change workshop – date to be confirmed – noted.

**e)** Cornwall Council – 2020 Off Street Parking Order – comments no later than 19<sup>th</sup> February – noted.

**f)** Cornwall Council – Community Governance Review Consultation – ends 24<sup>th</sup> March - noted.

**g)** Cornwall Council – Tour of Britain Community Briefing – 27<sup>th</sup> February in St John's Hall – it was **agreed** that Councillor Gourley would attend.

**18. DATE OF NEXT MEETING:** Tuesday 10<sup>th</sup> March 2020

**19. AGENDA ITEMS FOR NEXT MEETING:** Councillors to contact the Clerk no later than Monday 2<sup>nd</sup> March with items they wish to be included, other than those already noted in the minutes. Parish Plan

There being no further business, the Chairman closed the meeting at 9.10pm.

Signed: \_\_\_\_\_ Chairman Date: \_\_\_\_\_