

ZENNOR PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 10TH MARCH 2020 AT 7.30 PM IN ZENNOR VILLAGE HALL

1. PRESENT: Councillors Jon Brookes (Chairman), Sam Nankervis (Vice Chairman), Katharine Heron, Nick Lambert, Liz Thompson. **IN ATTENDANCE:** Fiona Drew (Clerk). **APOLOGIES:** Councillor Jennifer Gourley, Councillor Simon Elliott (Cornwall Council), Peggy Rickaby (Transport Officer).

2. TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY & OTHER INTERESTS, RELATING TO ANY AGENDA ITEM, AND TO DETERMINE REQUESTS FOR DISPENSATION WHERE APPLICABLE: The Chairman has interests as a Councillor for Towednack Parish Council, Vice-Chairman of the Dark Skies Group, on the board of the Penwith Landscape Partnership, and regarding the parish paths.

3. PUBLIC PARTICIPATION: 9 members of the public were present. The Chairman agreed to allow them to speak during the relevant Planning applications.

4. ACTION REQUIRED ON MATTERS RAISED DURING PUBLIC PARTICIPATION: None

5. MINUTES OF THE LAST MEETING HELD ON 11TH FEBRUARY 2020: It was **RESOLVED** that the minutes, previously circulated, were a true and accurate record of this meeting.

6. MATTERS ARISING:

a) **PA20/00633** Milldowns Farm - application still pending.

b) **Cattle Grid Stile:** Despite promises that this would be completed, the work was still outstanding so it was **agreed** that the Clerk would continue to follow this up.

7. PLANNING:

a) Applications:

i) **PA19/09645** Proposal: Proposed extension and associated external alterations including raising of existing ridge and eaves reforming castellations to original tower. Location: The Tower House, Zennor, St Ives. Applicants: Mr & Mrs I Wright. A number of the public spoke about their concerns regarding this application and the Chairman read out 6 objections including issues relating to the large window and light pollution, the castellations, the ash tree that would need to be removed, the historic importance of the house and inappropriate development of the local area. Following lengthy discussion, it was **RESOLVED unanimously** to object to the application. Although Councillors have sympathy regarding the difficulty in refurbishing such a building they feel it is inappropriate development and materials to use (e.g. UPVC windows) in a house that has such historical importance, which needs to be respected. Furthermore, it sits next door to a listed building which is the former home of D H Lawrence. It is a very sensitive area and the design does not sit well within that landscape, particularly the castellations. In addition, the large glass window proposed on the northern side would be highly visible and out of keeping with the vernacular of that area and also leads to grave concerns regarding light pollution considering the Dark Skies application that is pending for West Penwith. Councillors are unclear why the roof line is being raised by such a small amount for what appears to be little advantage. They are also concerned that although the application states that no trees would need to be felled, there is a large ash tree that is too close to the proposed work and would therefore need to come down.

ii) **PA20/00689** Proposal: Conversion of Existing Barns to Form Two Self-contained Residential Units and linked annexe / holiday let. Location: Trewey Farm, B3306 Coast Road Between Gurnards Head and Road to Towednack, Zennor TR26 3DA. Applicants: Mr & Mrs D Mann. The Chairman read out the comments from the AONB and invited the architect and applicant to speak. Following lengthy discussion, during which Councillors noted that it was a very well thought out application making sympathetic use of farm buildings but there were concerns regarding the external landscaping and lighting, it was **RESOLVED unanimously** to support the application in principle. Councillors

appreciate that the form of the original buildings has been respected and that it is a well put together application. This is an important area of Zennor and although Councillors support the design they would like to request that the external issues, as raised by the AONB, need to be addressed before approval is given, and that this be a reserved matter. They are also concerned regarding light pollution from the roof lights and would request that blackout blinds be included here, and that any external lighting be sensitive to the area.

iii) **PA20/01281** Proposal: Certificate of lawfulness for Existing use of a building as a dwelling house and the use of land as its curtilage. Location: The Retreat, Zennor, St Ives. Applicants: Mr P Carter & Mrs D Jackson. Further to discussion it was **RESOLVED unanimously** to defer the decision until all the relevant documents listed in support of the application had been seen by Councillors.

i) **PA19/10653** Proposal: Listed Building Consent: Replacement sash windows and external doors. Location: Bosigran Farm Access Track to Bosigran Farm, Pendeen TR20 8YX. Applicant: National Trust. **APPROVED WITH CONDITIONS.**

c) **Appeals:** None

d) **Pre-apps:**

i) **PA20/00339/PREAPP:** Proposal: Historic Building advice for the relocation of existing dangerous stair, creation of new access stair and revisions to layout of manager's apartment at first floor level. Location: The Tinnars Arms, Zennor.

e) **Any other Planning Matter received at or before the start of the meeting:** None

8. COUNCILLOR REPORTS:

a) **Chairman & Other Councillors Reports:** The Chairman reported that he had now resigned from the Executive Panel of the Planning Landscape Partnership but would remain on the board. The Dark Skies application would be going in at the end of this month for comment from the International Dark Skies Association.

b) **Cornwall Councillor Report:** Councillor Elliott sent in a report to the Clerk. He will be meeting with James Hardy & Highways later in the month and also Derek Thomas. He suggested that the Parish Council start thinking about their involvement in the Tour of Britain in conjunction with the rest of the village as there would a lot of visitors in the area.

9. **POLICE REPORT:** None.

10. VILLAGE MATTERS

a) **How the Parish can work towards becoming Carbon Neutral:** The Clerk reported that she had received the Community Chest grant money and had circulated details of two cameras for Councillors consideration. It was **RESOLVED unanimously** for the Clerk to go ahead and buy the FLIR TG165 from Amazon and be reimbursed for this. Regarding the XR Speaker the Clerk reported that there was a meeting due to take place organized by the West Cornwall branch of XR on Wednesday 25th March in St Ives from 7.00 p.m. – 8.30 p.m. There is also a Climate Change workshop taking place in Penzance on a date to be confirmed. It was **agreed** to publicize both these events via the Noticeboards.

b) **Parish Plan & the Local Landscape Character Assessment (LLCA):** Councillor Lambert reported that it had been agreed to set up an archive of all the data that had been collated and that Councillor Thompson would be coordinating this. It was **agreed** that once this had been completed it would be good to get a summary together to add to the Parish Plan. Councillor Heron queried if Parish Plans actually carry any weight when it comes to planning matters.

11. HIGHWAY MATTERS:

a) **Transport Report:** Peggy had emailed the Clerk to report that the new timetables were due out on 1st April but as yet she hadn't seen them.

b) Highway Issues: The Clerk reported that all previous issues were still showing as outstanding on the Highways portal. It was noted that there were more potholes on the B3306 from Tremedda to the Towednack turn and it was **agreed** that the Clerk would report these again. Councillor Thompson reported that a traveller site appeared to be forming again at the old quarry by Heather Brae. It was **agreed** that the Clerk would notify Madron as this fell within their area. She would also check with PCSO Webb the timeframe for reporting this.

c) Work to the B3306 at Chykembro: The Clerk had previously circulated a letter from Cormac regarding the works and this had now been received by residents in the vicinity of the work. Councillors felt that the signs were still inadequate for safety and it was **agreed** that the Clerk would write back to Cormac requesting a sign to say 'single track road ahead' and ask that consideration be given to installing traffic lights.

d) Fly Tipping: Councillor Lambert reported that there was some garden waste and other materials in the lay-by at Bosporthenis and it was **agreed** that the Clerk would report this.

12. PARISH PATH MATTERS:

a) Access to Treen Cove: Councillor Lambert said that he would carry on with looking at the designations and the Chairman reported that he and the Clerk had a meeting arranged to discuss the matter further with the owners of Cove Cottage.

b) Dog Mess Signs: Molly Banks brought a sample of a sign that would need to be weatherproofed and a quote. Councillors discussed where the signs would be sited and it was **RESOLVED unanimously** to buy three signs as per the quote for £271.95.

c) Any footpath or coast path issues: None.

d) & e) LMP & SWCP Contract: Owing to the Chairman's declaration of interest, the Vice-Chairman took charge for this agenda item. He reported that the Clerk had received no more tenders following the advertisements put up on the Parish Noticeboards and that Sam Brookes' and Tyrone Martin had quoted the same prices as last year for the LMP and SWCP respectively. It was **RESOLVED unanimously** to accept both these quotes for the respective contracts. The Clerk would sort out the necessary paperwork.

f) Update on the National Trust grazing programme: Councillor Thompson reported that she had written to Ash Pearson who had informed her that he wanted to get the ponies moved but was waiting for transport. She is due to have a meeting on site with him on 1st April. She would raise Council's concerns regarding the fact that it looks like this is a five year programme.

13. DARK SKIES: Nothing further to the Chairman's report earlier.

14. FINANCIAL MATTERS:

a) Summary of Accounts: The Clerk circulated a Summary of the Accounts to date and invoices totally £2207.19 were approved for payment and receipts totaling £306.74 were noted (as shown as an appendix to the minutes).

b) Appointment of Internal Auditor: It was **RESOLVED unanimously** that John Lindfield be appointed.

15. COUNCIL ADMINISTRATION MATTERS:

a) Email Addresses: The Clerk confirmed that she had set up the GSuite account and the clerk@zennorparishcouncil.gov.uk email address was now up and running. She had also set up a direct debit as previously agreed, with the first payment due to come out on 1st April. The Chairman and Councillor Lambert had now set up their new email addresses and the Clerk would circulate these to all Councillors.

b) Response from the Tinnars Arms regarding the Defibrillator Annual Charge: The Clerk had circulated an email regarding this. It was noted that the Council would review this in November as previously agreed and the Clerk would notify the Manager of this.

c) Clerk's Holiday Dates: The Clerk asked Councillors to note that she would be on holiday from 1st – 8th April inclusive.

16. CORRESPONDENCE:

- a) Cornwall Council – Town & Parish Council Newsletter – noted items in relation to agenda items
- b) Cornwall Council – Town & Parish Council Newsletter – Coronavirus (COVID-19) update - noted
- c) Cornwall Council – Community Enforcement Programme Update - noted
- d) Cornwall Council – Climate Change Cluster Workshop – 17th March in Penzance – date to be confirmed.
- e) Cornwall Air Ambulance - Heli Appeal grant request – refused in line with Council policy
- f) Anthony Penhaul – letter regarding state of the Council Noticeboards – it was **agreed** that the Clerk & the Chairman would assess what was require and put this on the next agenda for discussion

17. DATE OF NEXT MEETING: Tuesday 14th April 2020.

18. AGENDA ITEMS FOR NEXT MEETING: Councillors to contact the Clerk no later than Monday 30th March with items they wish to be included, other than those already noted in the minutes.

19. CO-OPTION FOR PARISH COUNCILLOR VACANCY: The Chairman introduced Molly Banks and it was **RESOLVED unanimously** to co-opt Molly to the vacant Councillor position. She then completed a Declaration of Acceptance with the Clerk and agreed to attend the Code of Conduct training on 18th March.

There being no further business, the Chairman closed the meeting at 9.15 pm.

Signed: _____ Chairman Date: _____