

ZENNOR PARISH COUNCIL

Minutes of the Meeting of Zennor Parish Council held on Tuesday 6th April 2021, via Zoom commencing at 7.30pm

Present: Councillors Jon Brookes (Chairman), Sam Nankervis (Vice-Chairman), Molly Banks (from 8.50pm), Jennifer Gourley, Katharine Heron, Liz Thompson.

In attendance: Fiona Drew (Clerk), Cornwall Councillor Simon Elliott, Ash Pearson, West Cornwall Countryside Manager for the National Trust.

171/20-21 Apologies for absence

None

172/20-21 Declarations of interest and requests for dispensation

Councillor Heron declared an interest in Item 177/20-21bi).

173/20-21 Public Participation

None

174/20-21 Action required on matters raised during public participation

None

175/20-21 Minutes

It was **RESOLVED** that the minutes of the last meeting held on 9th March 2021, previously circulated, be signed by the Chairman as a true and accurate record.

176/20-21 Matters Arising

None

177/20-21 Planning

a) Applications:

None

b) Decisions:

i) **PA21/00388:** Application for a Certificate of Lawfulness of an Existing Use to certify the continuing lawful use of Carne Cottage as a private dwelling within use Class C3; Carne Cottage, Zennor – **Granted**

A discussion took place regarding two errors of fact in the Planning Officer's response and it was **agreed** that the Clerk would follow these up.

c) Pre-Applications:

i) **PA21/00722/PREAPP:** Pre-application advice to use the Piggery as a holiday let (C3 dwelling in holiday use); Treveal Farm, The National Trust, Zennor. It was **agreed** to write to the Planning Officer regarding concerns that a holiday let would change the character of the area and highlight the poor access.

d) Other:

i) **Commons Regulations Notice 3006:** Notice of an application to deregister 4.4 hectares of land from the register of common land; wrongly registered; Brook Cottage, Bosporthenis, New Mill. It was **agreed** to defer a decision on this to the next meeting.

e) Any other Planning Matter received at or before the start of the meeting:

None

The next item was moved forward on the agenda and the Chairman allowed Ash Pearson to introduce the National Trust's plans and answer Councillors questions

178/20-21 Village Matters

b) The National Trust's plans for Carn Galver: A discussion took place regarding the problems of overnight stays and littering at a number of National Trust sites along the coast road, particularly at Carn Galver. The National Trust were considering their options to close the car park should it become necessary and presented four different proposals, including gates, telescopic bollard, chains or metal barriers. All options would include the addition of a number of granites on the grass verge along with signage. The Council were not keen on the proposals, and Ash agreed that the National Trust wouldn't do anything at this stage, but it was **agreed** that the Parish Council would monitor it and look to work more closely with the National Trust on the issue going forward as it is something that affects the whole area.

179/20-21 Councillor Reports

a) Councillor Reports: The Chairman reported that the Dark Skies application had been submitted and the response was being awaited. Councillor Elliott highlighted the article on BBC News by Chris Packham on light pollution and wildlife. Councillor Heron reported on the CNP meeting where the proposed new SSSI was discussed.

180/20-21 Police Report

PCSO Webb had confirmed that there had been one crime in the area in the past month of criminal damage to property.

181/20-21 Village Matters

a) Parish Plan: The Chairman thanked Councillor Heron and Catherine Penhaul for their work on the notes and it was **agreed** that a further workshop would take place on Wednesday 28th April at 7.00pm.

c) Traffic Management in the Village: The Chairman had received correspondence from a resident regarding concerns about traffic going through Treen and parking there, thinking they can get to the coast which is causing problems. In addition, there were issues with parking at the end of Pump Lane that was blocking the road and the position of the No Entry sign in the Village. It was **agreed** that Councillor Elliott would email Rupert Spencer, Highways West, to advise of the issues and see if a meeting could be arranged on site with the Chairman to look at potential solutions.

182/20-21 Highway Matters

a) Highways Issues: None

b) Fly Tipping: None

183/20-21 Parish Path Matters

a) Any footpath or coast path issues: None

184/20-21 Dark Skies

The Chairman had reported on this matter under Item 179/20-21a).

185/20-21 Financial Matters

a) Summary of Accounts: It was **RESOLVED** to note direct debit payments made, and approve payments as follows:

Direct Debit Payments:

Google Suite for March	£4.15
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Payments for Approval:

CALC Subscription	£166.41
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b) Annual Accounts for 2020/21: The Clerk had previously circulated a statement of accounts, payments and receipts for Councillors to consider. There were no questions and it was **RESOLVED** to approve the RFO's annual accounts for 2020/21.

c) Fixed Asset Register 2020/21: This had been circulated prior to the meeting. One addition was noted and it was **RESOLVED** to agree the document as presented.

d) Annual Governance & Accountability Return (AGAR) Part 2 Internal Audit 2020/21: This has been circulated prior to the meeting. No issues were raised by the auditor and it was **RESOLVED** to receive and note the report.

e) Annual Governance & Accountability Return (AGAR) Part 2 Section 1 Annual Governance Statement 2020/21: Councillors considered the report of the Clerk, circulated with the agenda, and the Annual Governance Statement was completed by the Chairman. Once completed, it was **RESOLVED** that the document be approved and signed by the Chairman and Clerk.

Councillor Banks joined the meeting at 8.50pm.

f) Annual Governance & Accountability Return (AGAR) Part 2 Section 2 Accounting Statements 2020/21: The Accounting Statements, prepared and signed by the Responsible Officer, had been circulated prior to the meeting. It was **RESOLVED** that the document be approved as presented and signed by the Chairman.

g) Annual Governance & Accountability Return (AGAR) Part 2 Certificate of Exemption 2020/21: The Clerk explained that once again the Council could choose to exempt themselves from a limited assurance review. It was **RESOLVED** that the Chairman and Responsible Officer sign the Exemption Certificate.

186/20-21 Governance

a) Meetings after 7th May: The Clerk outlined the current situation regarding legislation and it was **agreed** to consider this further at the next meeting once the outcome of the Judicial Review had taken place regarding virtual meetings.

187/20-21 Consultations

a) Climate Emergency Development Document: it was **RESOLVED** that the Clerk, Chairman and Councillor Heron would agree a response on behalf of the Council.

188/20-21 Correspondence

a) Great British Spring Clean 2021: Noted

b) Tour of Britain: Noted

189/20-21 Date of next meeting

The date of the next meeting was noted as Wednesday 5th May at 7.30pm using Zoom, to be preceded by the Annual Parish Meeting at 7.15pm.

190/20-21 Agenda Items for next meeting

Councillors to contact the Clerk no later than Monday 26th April with items they wish to be included, other than those already noted in the minutes. Bank Signatories.

There being no further business, the Chairman closed the meeting at 9.10 pm.

Signed: _____ Chairman Date: _____