

ZENNOR PARISH COUNCIL

Minutes of the Ordinary Meeting of Zennor Parish Council held on Tuesday 13th July 2021 at Zennor Village Hall commencing at 7.30pm

Present: Councillors Jon Brookes (Chairman), Sam Nankervis (Vice-Chairman), Molly Banks, Katharine Heron, Nick Lambert, Liz Thompson

In attendance: Fiona Drew (Clerk) and 5 members of the public.

039/07/21-22 Apologies for absence

Councillor Alex Thompson.

040/07/21-22 Declarations of interest & dispensations

None

041/07/21-22 Public participation

The Chairman agreed that members of the public could speak during the relevant agenda items.

042/07/21-22 Minutes

It was **RESOLVED** that the Chairman signs as a true and accurate record the minutes of the Ordinary meeting held on 6th July 2021, previously circulated. (Action: The Chairman)

043/07/21-22 Matters Arising

The Council noted the Clerk's report regarding matters arising as follows:

- **013/05/21-22** Code of Conduct – a number of Councillors still need to attend this training. A link has now been circulated to enable Councillors to view this training on You Tube. Please can Councillors notify the Clerk when they have completed this.
- **017/05/21-22a)** Website – the Clerk still needs some feedback from Councillors regarding any specific wording that requires updating on the website. It is ok to include local businesses and their contact details but the Council must ensure that it doesn't promote any one particular business over another.
- **024/06/21-22** Public Participation – as yet nothing to update in relation to Pit Pry.
- **027/06/21-22** PA21/05116 – Western Power Distribution at Brook Cottage, Newmill – as agreed the Clerk wrote to Cllr George & Jim Wood at the AONB regarding this approval. Jim Wood has responded with the AONB's viewpoint and Cllr George has written to the Planning Department asking the Council to review its procedures for this type of application. As yet no response has been received.
- **034/06/21-22a)** Insurance – the premium had been paid and the policy will be renewed on 14th July for a further year.
- **034/06/21-22c)** Councillor Training – the August Chairmanship training is full so the Chairman will attend virtual training on 22nd September.

044/07/21-22 Parish Path Matters

a) Footpath at Cove Cottage:

The Chairman outlined the meeting that he and the Clerk had had with the agent for Cove Cottage. They are looking to find a solution that would suit the community and preserve the access through the property so there will always be a right of way through but putting in place a short diversion away from the house itself. They have discussed this with the neighbours (who confirmed this as they were present at the current meeting) and would be looking to stabilise the cliffs to confirm it as a safe route to the beach. They would need to get permissions in place from Cornwall Council, Natural England etc but if successful this would mean there would always be a permanent footpath on high ground allowing access to the cove. Following discussion, it was **agreed** that this type of proposal that would retain access for generations to come, as opposed to the one initially submitted by email and circulated ahead of the meeting, could be supported by the Council. The Clerk was asked to write to the agent thanking them for the meeting and noting that Council looks forward to seeing further detailed proposals for consideration in due course. (Action: The Clerk)

b) Any footpath or coast path issues: It was noted that the first cut for the footpaths had been completed last week and that the first cut for the coast paths will be finished this week. The bridge on 120/23/5 that was fixed previously still has a lot of debris there that has now grown over, which the Clerk has reported previously. In addition, the steps at the bottom are unstable and it is difficult to get up, particularly for those who are less mobile. It was **agreed** that the Clerk would report this again. (Action: The Clerk)

045/07/21-22 Planning

a) Applications: None

b) Decisions: None

c) Pre-Applications: None

d) Any other Planning Matter received at or before the start of the meeting: An application had just come in for PA21/05559 Conversion of existing agricultural stone barn into a holiday let unit, Brook Cottage. It was **RESOLVED** to delegate a response to the Clerk, taking into account feedback from Councillors provided. (Action: The Clerk)

046/07/21-22 Councillor Reports

a) Councillor Reports: The Chairman reported that the Dark Skies group had heard back from the International Dark-Sky Association (IDA) that the application is excellent and is going to be supported by the IDA. It needs the approval of one more meeting and the area will then be a Dark Skies Park, which will mean there will be the power through planning to stop night sky blight in the area.

The Clerk has circulated notes from the recent CNP and Police Liaison meetings.

Councillor Heron reported on the virtual planning training she had attended. In addition, it was noted that the AONB Management Plan Review is coming up for consultation in August / September and it was **agreed** the Clerk would circulate any details when they were available. (Action: The Clerk)

b) Cornwall Councillor Report: None

047/07/21-22 Police Report

PCSO Webb confirmed by email that there had been no crimes in the previous month.

048/07/21-22 Village Matters

a) Parish Plan: It was **agreed** that a further virtual workshop would take place on Zoom on Tuesday 3rd August at 7pm. (Action: The Clerk)

b) Traffic Management, Signage & Parking in the Village: The Council noted the Clerk's report. A member of the Working Group reported that the 20's Plenty campaign is picking up traction and it looks like the budget and support will be nationwide and they will pick areas that they feel are of particular need. There are short term things that can be done such as signs on private land which must be compliant with highways regulations. In addition, stickers for bins, cars etc to promote the campaign are available.

c) Toilet Feasibility Study: The Council considered Councillor Heron's report outlining the lack of public toilets in the area. Following a discussion as to the importance of this to the area it was **agreed** that the Vice-Chairman and Councillor Heron would draw up parameters for a feasibility study and that discussions would need to take place with landowners of potential sites. (Action: Cllrs Heron & Nankervis)

d) Parish Council Noticeboard: The Council considered the Clerk's report and it was **agreed** that the Clerk would speak to a local joiner to see if it was feasible to get something made at a comparable cost. (Action: The Clerk)

049/07/21-22 Highway Matters

a) Highways Issues: None

b) Fly Tipping: None

050/07/21-22 Dark Skies

This had already been covered under the Chairman's report.

051/07/21-22 Financial Matters

a) Summary of Accounts: It was **RESOLVED** to note direct debit payments made and approve payments as follows: (Action: The Clerk & Vice-Chairman)

Payments to note:

Google Suite for June (DD)	£4.14
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Payments for Approval:

Sam Brookes – First Cut footpaths	£780.00
Defibrillator service, batteries & pads	Agreed for Clerk to order - cost to be confirmed

b) First Quarter Budget Update: This had been circulated prior to the meeting. No concerns were raised.

052/07/21-22 Governance

a) Temporary Scheme of Delegation: It was **RESOLVED** to approve the continued use of this Scheme of Delegation if required.

b) Guidelines for Planning & Criteria for comment: It was **RESOLVED** to approve the document as drafted by the Parish Plan Working Group and previously circulated. The Chairman thanked Catherine Penhaul and Peggy Rickaby for assisting Councillor Heron in preparing this document. It was also noted that the Clerk will sign up for the Town & Parish Council Mapping System. (Action: The Clerk)

c) Delegation to the Clerk: It was **RESOLVED** to delegate a response to the Clerk, in consultation with the Chairman & Vice-Chairman, on any urgent matters prior to the September meeting.

053/07/21-22 Council Administration

a) Clerk's Annual Appraisal: It was **agreed** that the Chairman will undertake this and he asked Councillors to feedback to him prior to carrying it out. (Action: All Cllrs & the Clerk)

054/07/21-22 Correspondence

a) Pentreath Painting: It was noted that Bert Biscoe would be moving this forward to get it sited at Kresen Kernow.

b) Derek Thomas – Climate Focus Event – 14th July on Zoom: Noted

c) Tour of Britain update Meeting – 15th July on Zoom: Noted

d) Forest for Cornwall – Free Landmark Tree: It was **agreed** to apply for a tree for 2022. (Action: The Clerk)

e) Cornwall Council – Request for Feedback: It was noted that Council has six months to respond and this would be an agenda item at the September meeting. (Action: The Clerk)

f) Community Network Panel meeting – Thursday 15th July: the agenda includes 20s Plenty and it was **agreed** that the Chairman & Councillor Banks would try and attend. (Action: The Chairman & Councillor Banks)

055/07/21-22 Date of next meeting

The date of the next meeting was noted as Tuesday 14th September at 7.30pm in the Village Hall.

056/07/21-22 Agenda Items for next meeting

Councillors to contact the Clerk no later than Monday 6th September with items they wish to be included, other than those already noted in the minutes.

There being no further business, the Chairman closed the meeting at 9.00pm.

Signed: _____ Chairman Date: _____